

## Mount Cain Alpine Park Society October Meeting

**Date: October 14, 2025**

**Location: Remote/Online**

Called to order at: 7:01 pm

*Mount Cain is located in the territory of the 'Namqis First Nation. The mountainous area near the Davie River, or Dzudzux'an, is known as Papikātan in Kwak'wala, meaning place of marmots. The Mount Cain Alpine Society honours and respects our relationship with this nation and are grateful to be able to recreate on these lands.*

Attendance:

<b>Name</b>	<b>Director</b>	<b>Executive Role</b>	<b>Attendance at meeting</b>
Lucas Smith	Director of Communications		Yes
Kieren Britton	Director of Hospitality / Summer Ops	Secretary	Yes
Eric Sprenger	Director of Technology	Chair	Yes
Dean Hunchuk	Director of Buildings + Construction	Vice Chair	Yes
Matt Tjepkema	Director of Patrol		Yes
Christian Tuters	Director of Ski Shop + Snow School		Yes
David Mazzucchi	Director of Ticket Booth		No
Darren Anonson	Director of Events / Summer Ops		Yes
Mike Green	Director of Ops- Road/Generators		Yes
Drew Nagainis	Director of Ops- Lifts		Yes
Lynette Tanaka	Director of Human Resources		No
Mason Masales	Director of Ops- Snow Machines		Yes
Tyler Field	Director of Occ. Health + Safety		Yes
Alec McBeath	Director of Administration	Treasurer	Yes
Sarah Duggan	Director of Grants		Yes

Legend:

- Black writing – Discussions
- Purple – Defer
- Red – Motion
- Green – Action items

### **Motion to approve the agenda**

Motion to approve – Drew

Second – Darren

None opposed

### **Motion to approve the previous minutes**

Post AGM Meeting 2026

August - INTERNAL MCAPS Board Meeting (2025).docx

Planning Meeting 2025

Motion to approve all minutes: Christian

Second: Drew

Abstain: Tyler

### **Chair's Report (5 Minutes)**

- Got an e-mail from Mike Manara @ Washington reaching out to us offering to help us. If we have any wish lists, or ideas to co-lab please let me know.
- Schedule will up and running this week, feel free to start signing up for DOD shifts.

### **Financial Report (5 Minutes)**

- Crystal is our new bookkeeper, training with Jaclyn.
- Nothing to report at this time
- Alec to follow up with Crystal about pre-season expense items

## Secretary Report (5 Minutes)

- Please let me know what staff will need accommodations so that I can work on that earlier this year.
- New year, new reminders:
  - Agenda minutes before meeting
  - Please review the meeting minutes linked above before the meeting.
  - ~~Check off your action items from the planning meeting if you're done~~
- Next board meeting date: Saturday November 29<sup>th</sup> at 4 pm PST
  - January 3 at 4 pm PST
  - January 31 at 4 pm PST
  - February 28 at 4 pm PST
  - March 28 at 4 pm PST
  - Planning meeting – waiting on Snow to Surf Dates (which is April 26)
  - ~~Action Item: Kieren to add to the calendar~~
- Next important dates:
  - November 5, 2025 (Wednesday) - Accommodations Bookings open
  - November 29, 2025 (Saturday) - Training Weekend + Board Meeting
  - November 30, 2025 (Sunday) - Training Weekend

## Directors Reports (1-5 minutes each, let's try to keep this section to 50 minutes)

Note: Questions welcome, discussion and motions come after all reports are completed.

### Director of Buildings + Construction

- Things are happening.
- Ski shop reconstruction materials are up, Paul is organizing volunteers. The leak has been fixed. We are 99% of the way there, needs a bit more caulking. Didn't make a lot of sense to finish the ski shop without the outside being fixed up.
- Fire escape ladder replacements for the face and backside of the lodge are hoping to be up by the end of the month.
- Internet/phone seems to be working well.

### **Director of Technology**

- Privacy policy that covers what personal information we store, and how that information is used.
- Look into central action item location.
- Replace terminals in the ticket booth as they were at the end of their life
- Attaching a couple cameras to the ticket booth with the solar

### **Director of Patrol**

- Prepping for the training weekend
- Training in Nanaimo last weekend

### **Director of Ski Shop + Snow School**

- Need to advertise for ski shop and Snow school. Posters in North Island businesses and key spots further south Ski tak hut ext would be great. Who amongst us could help with that?
- Not much else to update on unless there are questions

### **Director of Ticket Booth**

- Nothing to report

### **Director of Events & Summer Ops**

- Stokefest sponsorship
- Nothing to report, just working on sponsorships for events

### **Director of Ops- Road/Generators**

- The mountainous area near the Davie River, or Dzudzux'an, is known as Papikatan in Kwakwaka, meaning place of marmots.
- Planned maintenance of grader and cat.
- Discussion: List of donations?

- Action Item: Lucas to add donations onto the website

### **Director of Ops- Lifts**

- Lifts manager and lead millwright are returning. A few liftees are returning and are still looking for a couple more. I would like to have one more millwright.
- I would like to speed up the lower lift, I think somewhere around 2.4m/s-2.7m/s. our max would be 3m/s.
- Preparing for technical safety bc inspection. Planning for some time after training weekend and before Christmas. Fall site protection plan needs to be in place and approved before inspection. We will be needing some rope rescue gear to assist in helping someone off of a tower in fall arrest gear.

### **Director of Human Resources**

- Regrets: Unable to attend tonight's meeting (battling a cold).
- Quick Update:
  - Please email me with updates on any vacant staff positions in your department.
  - This will help finalize our recruitment and staffing plan for the upcoming season.

### **Director of Ops- Snow Machines**

- New full-time groomer operator Zach hired for this year. He has been coming to Cain for a few years and is excited to join our team- with experience grooming at Sun Peaks and Fairmont hot springs I think he will be a great fit.
- A couple younger existing cain staff members are interested in learning grooming, we will try to get them some seat time when time permits

### **Director of Occ. Health + Safety**

- Planning on putting a Health and Safety Manual together to consolidate all Cain policies and SWP. Once this is completed, I will determine what needs to be updated, and where any gaps exist to meet WCB requirements, at a minimum.
- Looking to put a short Health and Safety presentation/discussion together for the training weekend. Any past presentations and ideas are welcome.

- Action Item: Lynette and Tyler to discuss the handbook and adding an overall safety presentation
  - Action Item: Eric to plan training weekend with Lynette and Tyler
- Will continue with a Joint Occupational Health and Safety Committee (JOHSC) as part of WCB regulation. I will be looking for a representative from each department, and will hold the meetings on the same weekends as Board Meetings.
  - Action Items: Please provide me the name and contact info of the representative from each department after training weekend (each should also have a backup in case can not attend meet). One person can be representative for multiple departments if needed. We need to ensure employer/supervisor do not out number worker numbers. To keep numbers manageable, I suggest we have 1 representative from:
    - Operations- groomers,roads,maintenance
    - Operations- lifts
    - Ski Shop/ticket booth
    - Patrol
    - Accommodations/hospitality/buildings

#### **Director of Administration**

- Waiting for insurance
- Additional insured for the Avy course Lisa Stauffer
- Liq lic renewed
- Society report filed
- Dinner with Kaerus

#### **Director of Grants**

- DestinationBC accepted final report for solar project. Chrystal to prepare/send invoice to release final payment.

#### **Director of Communications**

- 90% of the portfolio has been handed over, thanks Kim for putting the work into a handover document. Still needing more of a run through on the website editing, hope to have a better understanding by the end of the month.
- New platform for the website is still currently in Kim's hands.
- Meaghan is currently contacting mountain sponsors and the sponsorship poster will be updated and posted by season opening. Any help with the sponsorship drive is appreciated. [sponsorships@mountcain.com](mailto:sponsorships@mountcain.com) for any confirmed or potential leads
- Any feedback or constructive criticism is always appreciated. Make sure you let me know if we need to get the word out about anything.
- **Action item: Careers page**

## Director of Hospitality

- Cafe:
  - Hosting events outside to minimize capacity inside, including New Years, Cain Cup, BCF, Viking Fest, etc. – next meeting
  - Taylor (DJ) for New Years event outside, Cove Inside – next meeting
  - New Years quiet time 1:30 am like last year (along with our license)? – next meeting
  - Annual discussion re: menu with Jamie this month to plan for the season is happening this month
- Accommodations:
  - After interviewing and discussing the role with four candidates, I have hired Kaila Storing (Rain) as the accommodations manager position. She is starting this week in preparation for launch.
  - Sally is no longer helping us with launch, but will be providing training videos to ensure Kaila is prepared for launch. Eric – are you available that night for trouble shooting?
  - Accommodation History, to the best of my ability, is in the below [appendix](#)
  - **ES/DM: Did we find a matching format for checkfront? - offline discussion**
  - 'Namgis cabin will be rented as we did last year. We will have more structure around cancelation so that we can re-advertise the open rentals on socials and through emails. Firewood is stocked, the tanks have been pumped. Pricing will match the Kapitany suite.
    - **Services contract – our insurance covers staff**



## Discussions / Motions (50 – 60 Minutes)

(ES) Donation request from the Ancient Forest Alliance – Eric

- Due to this being a non-north island request, we will be turning down this donation request

(DH) Donation request from the Port Hardy Rotary - Dean

- Two day lift passes will be donated to the Port Hardy Rotary

(DA) North Island Snowmobile Association has approached us looking at selling their skandic ace 900 (same as the new snowmobile we bought last year). It is next to new, they are asking \$15,000 for it.

- Spending \$15k right now (even though it's a great deal) is a large spend before the season begins. Uncertain if this is in our budget this year.
- Benefit to having two of the same machines from a maintenance standpoint
- If we can wait for the next board meeting to review the financial report
- Concerned about generators, awareness of other big machinery
- **Motion: Try to purchase this snowmobile for less than \$15K – DH**
  - **Second: LS**
  - **In favour: 5**
  - **Opposed: 7**
  - **Abstain: 1**
  - **Motion did not pass**

(TF) Looking at buying a couple of brush cutters for the hill to do summer grooming. I have approached the Cabin Owners to purchase 1 of them. Cost would be about \$1200 each all in.

- Tyler will provide training and safety protocol
- **Motion: Purchase 1 brush cutters for the mountain for \$1,200 – TF**
  - **Second: LS**
  - **In Favour: 12**
  - **Opposed: 1**
  - **Abstain: 0**

(KB) What dates do we want to host our planning meeting? Snow to Surf is on April 26<sup>th</sup>.

- May 2 + 3

**Adjourn meeting 9:23 pm**