



**Mount Cain Alpine Park Society 2023-24 Season  
Jan 06, 2024. Board Meeting Minutes**

Location: 4:20 pm Hybrid

Name	Director	Executive Role	In Attendance
David Mazzucchi	Grant Applications	Chair	YES
Dean Hunchuk	Buildings and Construction	Vice Chair	YES
Eric Sprenger	Technology	Treasurer	YES
Dave Steele	Operations- Lifts	Secretary	YES
Erin Pickering	Communications		YES
Greg Muirhead	Patrol		
Christian Tuters	Ski Shop and Snow School		YES
Darren Anonson	Operations- Snow Machines / Events		
Mike Green	Operations- Road/Generators		YES
Lynette Tanaka	Human Resources		
Drew Nagainis	Occupational Health and Safety		YES
Alec McBeath	Administration		YES
Sean Little	RV Park		YES
Dazy Weymer	Summer Operations		YES
Vacant	Hospitality		

Agenda:

1. Land Acknowledgement

Mount Cain, located in the territory of the 'Namgis First Nation. The mountainous area near the Davie River, is known as Papikalan in Kwak'wala, meaning "place of marmots". The Mount Cain Alpine Society honors and respects our relationship with this Nation and is grateful to be able to recreate on these lands.

2. Adoption of the Dec 2, 2023, minutes

Revisions required - Attendance

**Motion to accept December minutes – Attendance Confirmed – In Camera Minutes to be removed – Eric S makes motion, Drew Seconds – adopted**

**Additions and Adoptions of the Jan 6 Agenda**

**- Additions - Priority Discussions - No**

**Motion to accept agenda as is – DM makes motion Eric S seconded – agenda accepted**

**ACTIONS**

- RE CERIP David M will follow up with the grant administrator and ide an update to the board via email to Board members to Check Email for updates. - *Applied for an extension to March 31, but have not heard back yet.*
- Dave, Drew, and Greg WCB site visit and CWSSA follow-up regarding avalanche assessment. Will be in contact with WorkSafe, *plan to meet at the end of Jan, and will wait until hill is operational.*
- *David M member follow up letter – In Progress*
- *Sean Little to enlist RV tenants to complete railings etc. to finish RV outhouse...In Progress*
- *Dean H Drought Contingency to be added to planning document and Water System ERP. In Progress*
- *Eric S to provide RDMW Grant in aid request. Completed. Mike- We need to make it easy for whoever is presenting so that all departments contribute to the meeting so that the presenter does not need to work to get the information. Erin There should be a separate meeting to prepare.*
- *Dave S. Signage Updates- In Progress follow up with Alec McB*
- *Drew And Greg – Avalanche Plan Update In Progress*

*Planning Meeting - RDMW meeting preparation and request for additional funding – heads up at November Board Meeting to have preparation made for 3<sup>rd</sup> week in Dec*

**3. Directors' reports**

**David Mazzucchi - Director of Grants - Chair**

- District Grant in Aid request submitted; Dean presented it to the District.
- Applied for a CERIP funding extension to March 31, 2024; no response yet.
- Working on the 75% CERIP expenditure report with Jaclyn, waiting for a couple of big invoices.
- 2023-24 Sponsorship Poster is done. Volunteers to distribute?
- Should we offer a discounted Season Pass? Prices are presently set as:

Child 6-12 = \$246.75

Youth 13-18, Students to age 25, and Senior 65+ = \$435.75

Adult 19-64 = \$650.00

Family = \$1400.00

There were 60 potential operating days, if we open Jan 20<sup>th</sup> there will potentially be a 40-day season. The proposed discount would be as follows, an adult season pass  $\$650 \times 40/60 = \$433.33$ , etc.

**Discussion:** Mike – Let's wait and see when we think we might start.

### **Planning Meeting – Presale of passes and tickets – early bird passes sold online**

#### **Café:**

- Kitchen fan has been repaired and cleaned.
- New Years Eve was good; happy with how well the evening went.
- 18% will automatically be added onto tabs to cover gratuity and tab management.

**ACTION ITEM: Ensure membership understands that they can load up their seasons pass with cash that they can then spend at the ski shop or Turks Tavern – Erin and Eric will work together to promote this option.**

IN CAMERA

#### **Members Issues Discussed**

David M motion to move Erin P seconded movement out of camera

OUT CAMERA

### **Erin Pickering – Communications & temporary Accommodations portfolio**

#### **Communications:**

- Weekly emails going out, membership list in process of being updated.
- website review with Brittany saw some fixed and an improved events page instead of three separate pages. Feedback welcome as our site is always a work in progress.
- Erin has done a CBC and Eagle interview, and David has done The Discourse and Vista.
- Photos from this season so far would be helpful as I wasn't around at Xmas.
- Send any newsletter related items with NEWSLETTER in the subject line. SHARE PHOTOS!!!

**ACTION** – employee bio – needs to be voluntary light and funny – get to know your mountain staff

## **Accommodations -**

### **Conversation about Christmas Break Operations**

#### **Stand by policies**

#### **Do not offer refunds**

#### **Improve guest services in situations where full hill isn't operating**

- **Motion** to provide a 15% discount on their next booking to the customers that had reservations during our holiday base operations only. **DM Seconded none opposed. Motion Carried**
  - ERIN's THOUGHTS FOR DISCUSSION:
    - We had a few questions (like 2-3 paying guests that I know of) inquiring about our policy while lifts didn't spin.
  - New BBQ was purchased for Kapitany hostel - Drew to confirm.

#### **ACTION ITEM- Drew to purchase a new BBQ for Kapitany**

- 'Namgis Discussion has been on pause because of current operations status and not yet finding a caretaker. Perhaps Mike can provide any update from 'Namgis?

#### **ACTION ITEM Erin to touch base with Mike and Geza regarding 'Namgis Cabin**

## **Mike Green - Operations- Road/Generators**

### **ACTION – DAVE M Look into a climate change adaption grant that would assist with access to L2/L3 for both summer operations as well as early season access to the upper mountain**

Planning Meeting Item – L2 road and parking access.

Discussion Item – Christmas break opening for accommodations.

## **Dean Hunchuk - Buildings and Construction - Vice Chair**

1. Lodge project – H&C estimated two weeks to completion
  - New Wood Stove and Pipe installed – additional heaters required on 3<sup>rd</sup> and 4<sup>th</sup> floor (surprising with new insulation)
  - Electrical 95% complete
  - Septic system – 5000-gallon tank this year – signed by engineer and application submitted.
  - Ski shop – 90% - new flooring to be finished this week.

- Kitchen fan – belt replaced – seems to be working better.
  - New washrooms on track to be ready by Jan. 12 – unanticipated delivery issues
  - New kitchen on 3<sup>rd</sup> floor was installed this week.
2. Washrooms -
    - L1 “Composting” toilets 95% complete (NO URINALS)
    - New RV Park outhouse – 90% complete?
  3. Fire extinguishers ready.
  4. Drought contingency planning document – needs to be added to Water System - Emergency Response and Contingency Plan by January 31, 2024.

### **Dave Steele - Operations- Lifts – Secretary**

- PreOp inspection forms in progress.
- Operating Permit received for season.
- Upper T's and Bunny Hill still need to be set up, thank you Sean, Rob, Drew, Dean and Mike. L1 was rolling smoothly.
- Reminder for Generators to keep a close watch on Cat generator, should be same set of eyes monitoring to determine if there is a concern.
- Parts on order for Safety System
  - 3 new Remote E-Stops being replaced.
  - A new brittle pin system is being installed at L2 thanks to James for manufacturing custom brackets.

### **ACTION**

**Mike Green to follow up with notes on assisting with renting a 480kv generator from Campbell River if one is required**

**Dean H to adjust wiring in the panel so a rental generator can be plugged into box in short order**

### **Christian Tutters - Ski Shop and Snow School**

Nothing to report

### **Alec McBeath - Administration**

Nothing to report

### **Eric Sprenger - Technology - Treasurer**

- Open Wi-Fi is going away.
- Quick budget update.

**Sean Little - RV Park**

Nothing to report

**ACTION – Follow up on overdue RV pad rent.**

**Drew Nagainis - Occupational Health and Safety**

Nothing to report

**Dazy Weymer - Summer Operations**

Nothing to report

Meeting Adjourned at: 6:20