



**Mount Cain Alpine Park Society 2023-24 Season
November 04, 2023. Board Meeting Minutes**

Location: Hybrid - [Click here to join the meeting online](#)

Name	Director	Executive Role	In Attendance
David Mazzucchi	Grants	Chair	
Dean Hunchuk	Buildings and Construction	Vice Chair	
Eric Sprenger	Tech Support	Treasurer	
Dave Steele	Operations- Lifts	Secretary	NO
Erin Pickering	Communications		
Greg Muirhead	Patrol		
Christian Tuters	Ski Shop and Snow School		
Darren Anonson	Operations- Snow Machines / Events		NO
Mike Green	Operations- Road/Generators		
Lynette Tanaka	Human Resources		
Drew Nagainis	Occupational Health and Safety		
Alec McBeath	Administration		
Sean Little	RV Park		NO
Dazy Weymer	Summer Operations		
Vacant	Hospitality		

Meeting called to order 4:17pm

Recording Secretary: Erin Pickering

Agenda:

1. Land Acknowledgement

Mount Cain, located in the territory of the 'Namgis First Nation. The mountainous area near the Davie River, is known as Papikalan in Kwak'wala, meaning "place of marmots". The Mount Cain Alpine Society honours and respects our relationship with this Nation and is grateful to be able to recreate on these lands.

2. Adoption of the October 2023 minutes DRAFT

a. Minutes amended/ revised with discussion.

b. **Motion: Erin Pickering Second: Greg Muirhead – Motion passes with one opposed.**

3. ACTION – Sean Little connect with DAVE M – COMPLETED

4. ACTION - Darren Anonson – Update on Groomer Accommodations Needs
 - a. What is available for newly hired Groomer Operator?
 - b. Due to the need to sleep during the daytime, groomers are thought to need separate independent housing.
 - c. In depth discussion of accommodations options
 - i. RV Park spaces? Shuffling staff in some other spaces? Bring a camper/sea can for additional staff lodging.
 - d. Concerns about by passing the RV park process.
 - e. Motion: To grant one RV Park space to Grooming department for a 1 year term while a second groomer sea can is refitted for use next season.
M: Darren S: Alec McBeath Vote: 7 in favour opposed 3: Abstain 1

Motion Passes

Planning meeting item: Review staff accommodations requirements, allotments and criteria for occupation.

5. ACTION – Erin setting up a meeting with Eric and Dave M regarding website
COMPLETED – *website stays as is for now, Eric and Erin will review other options and report back throughout the year.*
6. Directors' reports

David Mazzucchi - Director of Grant Applications - Chair

- Chair acceptance remarks - Dave is looking forward to working with everyone.
- Move in-camera M:David M. S: Erin P. Motion Passed.
Move out-camera – Rise and Report a member issue was discussed.
Request to move the bus into a position where it can be accessed by a tilt-deck tow truck.

ACTION: Dean to ask Helen to move the bus into the parking lot so that it can easily be towed off the mountain.

- Meaghan Douglas has started contacting potential sponsors for the 2023-24 Sponsorship Poster and has commitments for about \$6000 already. – Thank you, Meaghan, for taking that on.
- Info@ request from Alpine Club of Canada kids' group – this information has been passed to the accommodations department.

Lynette Tanaka - Human Resources

- Please see proposed wages for the 2023-2024 season, emailed PDF October 31.
 - o Wages reviewed and increased percentage discussed.

- **Motion to increase all positions' wages by 2%**
M: Lynette S: Darren Motion: All in Favour.
- FYI - Name change on list. – stand by patrol should be called stand by first aid.
- I am still looking for a snowboard instructor and still have spaces on the lift attendant team.
- Q: Where are folks we are hiring from?
 - A: A lot of interested from further away until they find out about the accommodations and that we are part time too.

Action: Lynette will look at the geography of our employees for review at the planning meeting.

Darren Anonson - Operations- Snow Machines / Events

- We have hired another groomer operator for the season. We are just finalizing accommodations for him. - see discuss above
- I have received some pricing on available machines as per my request from Prinoth so we can start getting a handle on potential purchase price when time comes to get a new groomer. - requests are just for our information at this time – research only. Right now, prices are around \$150K.
- We will be welding and putting tracks back together on Black Cat later this month big thanks to Tony P, Dave Howich, Mason, and Davis for getting this project started in the spring.
- Big thanks to Davis for working on snowmobiles over the work party weekend.

Events

Looking to swap tequila cup to Viking fest this year and have a new event “12 Hours of Pain” skin/slide relay for ski patrol fundraiser. Greg is onboard and Bill Floyd has come up with the idea and is willing to spearhead, some specifics need to be figured out, but I fully support this idea.

The cost and wear and tear on the machines to build a one-day boarder cross track is not worth it in my opinion. We can look for possible weather windows to make a smaller terrain park again this year if the board agrees.

All Mount Cain events are open to both skiers and snowboarders, there will not be separate categories.

Action: Darren to provide Erin with updated calendar of events for website update and send Alec the dates of beer gardens when liquor licenses are required.

Erin Pickering – Communications & temporary Accommodations portfolio

- Accommodations Update
 - o Mike, Eric and I have been working with Geza Vamos on an accommodation agreement for use of the Papikalan Cabin across the lake/pond at Mount Cain.
 - o The intention in working together on a rental agreement is to aid 'Namgis community members accessing their cabin and hopefully encouraging use of the ski hill. We hope this work will further our relationship with the 'Namgis nation.
 - o This agreement is contingent on staffing and would require one additional full-time (Cain full-time) person working primarily on Friday and Monday, and perhaps on call during the weekend.
 - Questions about DOD to that property and responsibility for building maintenance. - agreement has us just providing cleaning.

Communications:

- First newsletter sent to members November 1- approved by David M.
- Requesting directors send information they would like included in the 1st week in the December newsletter. - this can be emailed to me with NEWSLETTER in the subject line.
- Website Updates underway – if you have a department that has info on the website, please review your pages and send me the needed updates.
- Donations – historically these have been typically vetted by Chair and Comms director for approval, does this work moving forward? Is there a limit folks are comfortable with?
- Reminder, any request for comment, information or interview should be directed to info@mountcain.com and David and I will determine who is the best spokesperson for the request. Directors are not to comment on behalf of the board without consultation and approval from the Chair.

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Drew Nagainis - Occupational Health and Safety

WorkSafe BC rescinded orders- Off the table for now but will still be working on getting all of these orders dealt with before the season starts. Once Jason WorkSafe BC officer does an onsite visit, he most likely will make these items action items again.

Monthly JOSH meetings with a Staff and Management

Avalanche Risk Assessment - Greg to report on this -

MSI Safety Plan

Safety Checklists on buildings, grounds, equipment (Lifts, Groomers, Grader, Cat)

-radio communications

Greg Muirhead - Patrol

- Avalanche risk Assessment Proposal. See emailed proposal.
 - o **cost for assessment approx. \$15,000**
 - o Darren and Mike have suggested some possible other folks to do assessment/ be a signing authority.

Action: Greg, Darren and Drew to connect regarding assessment.

- Health and Safety Director / Administration Director need to be looped into this conversation
- Patrol work party weekend (November 11/12)
- Advanced protocol training for some patrollers will be happening on Sunday November 26th in Nanaimo. The training is going to be delivered by Peak Emergency Response Training. This year only 10 patrollers will receive this training as a pilot, with the intention that in subsequent years all patrollers will receive training.

Christian Tutters - Ski Shop and Snow School

The Ski shop and ski school are fully staffed. The manager would like to review succession plan and has identified possible candidates for the assistant manager role to help fill in on Mondays. The ideal candidate would be someone that could commit to multiple years. Part of this will be finalizing the job descriptions, duties and responsibilities, and communication expectations for these roles formally. I have been working on that and should have something together for training day weekend to set expectations for the season.

Looking for Snowboard Instructors – might be able to run a course early in the season

School Groups

Barb has the booking almost lined up and will share the schedule in the coming weeks. Jaclyn is going to be included in communications so that invoicing is more streamlined this year. Still recruiting volunteers for magic Mondays, especially snowboards. Volunteers get a lift pass for the Monday and an additional lift pass. I suggest making this something that we advertise in our updates until such a time as we have too many volunteers.

Merchandise

Lots of hats and shirts and other items were ordered. More items are being ordered weekly. There will be plenty to purchase in December with reorders planned in January. Jacyln and Sasha have both helped with ordering, with Jacyln taking the lead and providing some amazing support. We are looking into bar code reader and revamped inventory control to avoid shop staff having to look items up by description which leads to errors.

Kindred snowboards and skis, working on connecting with Evan to plan for this season, Similar agreement to last year. Addition will hopefully be some skis to add to the high-performance rentals. Additionally, the high-performance rentals will go from a one-year rental period before sale to a two-year rental period before sale.

Training day weekend

There is a formalized cash out procedure that Jaclyn will train the staff on during the training day weekend. Jenna will take care of the other training and organize the online binding tech certifications for shop staff.

We will have to monitor when the shop space is ready and make alternate arrangements if it is not available for the training day weekend.

Alec McBeath - Administration

- Reminder of to dos in the Site Visit Report (see link below)
 - <https://mountcain.sharepoint.com/:b:/g/directors/Ed-LRwHcTGFMqwvt2mfrEVwBV8W4AZ5aMv4kqkpbJFprOw>
- TAP – new event beer garden license – I need a list of planned events to register on the Liquor Board license page
- New deck above new toilets – liq lic – I need to contact the local (?) fire department to get a declaration of capacity to update our liq lic.
- Reciprocal will be complete – ACTON – Alec to send list to Erin for website.
- Security Clearance – reminder to get that in – I will send Dazy the documentation to complete his personal history and security clearance.
- New Signs – I have some signs on order – backcountry awareness (who can I get to put these up), I have 1 new sign for the ticket booth and some skier responsibility and other sundry waiver signs to put up.
- Waiting for insurance renewal – recommended to not allow hangliding.

Mike Green - Operations- Road/Generators

Road work continues and it is great.

Dean Hunchuk - Buildings and Construction - Vice Chair

Work continues, Work party for next weekend – November 10-13, Dean to send Erin the details.

Lodge: getting close to wiring and such, electrical will happen next week.

Eric – asked about network wiring. Unsure at this time

ACTION: Eric and Dean to connect to set up time for Eric to install network cables.

Sean Little - RV Park – Absent no report submitted, update by David M.

Some folks were offered and declined spaces in the RV Park. Sean and Chair David M reviewed the wait list applicants and have offered spaces to multiple people, one person has accepted.

Eric expresses objection to the process not including all board members in the decision, it was not the intention that it would just be the Chair and the RV Park making the decisions. Darren expresses similar thoughts, an email discussion at the least should have been had. No selection process was recorded in the Planning Meeting minutes, nor was Sean Little made aware that there was a process in place.

Many are concerned that the space in the old RV park was allocated after it was stated during the Planning Meeting that it was not to be filled. David apologized that he was unaware of that agreement, as he did not attend the first day of the planning meeting and those details weren't recorded in the minutes. The RV Park Director was not made aware of the agreement to keep the spot vacant.

David sincerely apologizes for not following up with all of the Directors with Trailer Park related decisions.

Dazy Weymer - Summer Operations

- Still working to determine the role and what

ACTION: Mike to send Dazy the tourism document that was created in the last 5 years.

Eric Sprenger – Tech Support, Treasurer - no report at this time.

Dave Steele - Operations- Lifts – Secretary – Absent no report submitted.

Meeting Adjourned 6:39pm

Appendix A - 2023-24 Revised Operational Schedule

46 AGM and Work Party	Saturday September 16, 2023 <i>(3rd Saturday in September)</i>
October Board Meeting	October 11, 2023, 7pm online
November Board Meeting	Saturday November 4 4pm
Accommodations go on sale to the public.	November 7
Training Weekend & Board Meeting	Saturday December 2 MCAPS mtg 5pm Sunday December 3
Potential opening day <i>- if we don't open then accommodations are cancelled</i>	Saturday December 9 Sunday December 10
Late Opening Weekend <i>If we don't open, then accommodations are cancelled</i>	Saturday December 16 Sunday December 17
Tentative single day <i>If open on previous weekends and has good conditions. No accommodations</i>	Saturday December 23
Christmas Break-full Mountain open <i>*Note that accommodations booked during the Christmas break will be open regardless of snow conditions. Regular cancelation policies apply.</i>	Wednesday December 27 Thursday December 28 Friday December 29 Saturday December 30 Sunday December 31 Monday January 1 Tuesday January 2 nd Wednesday January 3 Thursday January 4 Friday January 5
Regular operational weekend & Board meeting – full mountain open	Saturday January 6 – MCAPS mtg 4pm Sunday January 7
Magic Monday #1	Monday January 8 th lower mountain only
Operational Weekend	Saturday January 13 Sunday January 14
Magic Monday #2	Monday January 15 lower mountain only

Operational Weekend & Event Weekend (Cain Cup)	Saturday January 20 th Sunday January 21 st
Magic Monday #3	Monday January 22 lower mountain only
Operational Weekend	Saturday January 27 Sunday January 28
Magic Monday #4	Monday January 29 lower mountain only
Operational Weekend & board meeting	Saturday February 3 - MCAPS mtg 4pm Sunday February 4
Magic Monday #5	Monday February 5 lower mountain only
Operational Weekend & Event weekend – Backcountry Fest	Saturday February 10 Sunday February 11
Magic Monday #6	Monday February 12 lower mountain only
Operational Weekend	Saturday February 17 Sunday February 18
Family Day Monday	Monday February 19 – full mountain
Operational Weekend	Saturday February 24 Sunday February 25
Magic Monday #7	Monday February 26 – lower mountain only
Operational Weekend & Board Meeting	Saturday March 2 – MCAPS Mtg 4pm Sunday March 3
Magic Monday #8	Monday March 4 – lower mountain only
Operational Weekend & Event Weekend – Viking fest /Blueberry Jam	Saturday March 9 Sunday March 10
Magic Monday #9 – <i>final school group</i>	Monday March 11
Operational Weekend	Saturday March 16 Sunday March 17
March Break week	Monday March 18 Tuesday March 19 Wednesday March 20 Thursday March 21 Friday March 22

	Saturday March 23 Sunday March 24
Full Mountain Monday	Monday March 25
Operational Weekend & Event Weekend – KidsFest- Saturday	Good Friday March 29 Saturday March 30- MCAPS mtg 4pm Sunday March 31
Full Mountain Monday	Monday April 1
Operational Weekend & Event weekend Cypress Cup and Ski Patrol Fundraiser & Retro Day	Saturday April 6 Sunday April 7
Final Operational Weekend (if snow) Staff Appreciation AM and Work Party PM	Saturday April 13 last day for public Sunday April 14
2024-25 Planning Meeting	Saturday April 27 Sunday April 28