

Mount Cain Alpine Park Society Meeting Minutes

Date: August 13, 2023

Location: Teams

Mount Cain is located in the territory of the 'Namgis First Nation. The mountainous area near the Davie River, or Dzudzux'an, is known as Papikalan in Kwak'wala, meaning 'place of marmots. The Mount Cain Alpine Society honours and respects our relationship with this nation and are grateful to be able to recreate on these lands.

Attendance:

Name	Director	Executive Role	In Attendance
Erin Pickering	Hospitality	Chair	
Eric Sprenger	Director of Technology	Treasurer	
Dean Hunchuk	Buildings and Construction	Vice Chair	
Greg Muirhead	Patrol		
Christian Tuters	Ski Shop and Snow School		
David Mazzucchi	Grant Applications		
Darren Anonson	Operations- Snow Machines		
Mike Green	Operations- Road/Generators		
Dave Steele	Operations- Lifts		
Lynette Tanaka	Human Resources		
Drew Nagainis	Occupational Health and Safety		
Alec McBeath	Administration		
Max Oudendag	RV Park		
<i>Jen Lash</i>	<i>Communications</i>	<i>Secretary</i>	<i>Resigned April 10</i>

Meeting called to order at - Erin Pickering Chair, _____ Recording Secretary

1. Review and adoption of Previous Minutes

[Planning Meeting Minutes April 29, 30, 2023](#)

- Motion: Motion – Greg Seconded carried with one abstention

2. Review and adoption of the August 13 Agenda

- Motion: Pass the agenda as circulated
- Second: David M
- In favour: All in favour

3. Old items

- See director reports for update on any planning meeting action items

4. Standing Items

- New Building Subcommittee Thank You Dean for getting Helen and Casey online for an update
- RV Park – New tenants have been welcomed to begin moving in as of Aug 15. I sent detailed instructions to all tenants about where to park (to facilitate moving out at end of season), how much room they have been allotted and the allowable size for a mud room. It's first come first served. I'm not planning to try to be there physically as this would be almost impossible to coordinate, and I'm busy. This amount of time should allow for temp new tenants to move in and make any improvements, or additions necessary for setting up in time for Winter.
- Need to be careful to pay attention to the criteria and process for people entering the trailer park as a new tenant
- Review Financials / Budget

5. New Items for Discussion:

- Set AGM location and time (outside/ online) host in the Cat shed on site, will also be broadcast through star link
- AGM Agenda and Positions (see appendix A)
 - Action: Each director whose position is up for renewal is asked to send Erin 3-5 key bullet points regarding Director role to include with AGM mail out.
 - Discussion of staffing announcement – notice to be sent with AGM mail out.
 - Action: Erin to send AGM mail out by August 31st.
- Review Director at large position that was mentioned at planning meeting and overall executive positions.

6. **Director Updates/Reports**

Ski Shop Ski School

- Ski shop cleared out for lodge renos
 - Need industrial permanent hood vent and better lighting in tuning area
- Working with Kim on getting all the merch orders in over the next two months
 - Have discussed expectations around events photos

- Vendors without minimum orders for googles, helmets, sunglasses etc..
 - Looking into Dragon and Spy so far
- Building job duties and expectations standard work document for Jenna and going to set better expectations around communication.
 - Lynette is going to review and assist with delivery

Helen and Casey
 Extensive update provided

Anything new would need to be 4” away from the existing structure and a membrane/gasket could be used to connect the two

Renovations are very key at this point, must not go unchecked

Dave M – Erin – Contract language/billing construct – everything must be referenced in a way that it will meet the criteria of the grant

Dean – because we can’t expand, due to extensive renos required, we will just regain lost ground (3 rooms) and will have a safe building

Ski Patrol – Greg Muirhead

Nothing to report currently.

Meeting Adjourned

Appendix A 2023-24 AGM Notes

AGM Notes/ Directors up for election

Position	Held By	Standing for Re-election?	People interested in running
Hospitality	Erin Pickering	??	
Communications / Marketing (mid-term election)	vacant		
Ski Patrol	Greg Muirhead	Yes	
Ski Shop and Snow School	Christian Tutters	Yes	

Operations- Snow Machines & Events	Darren Anonson	Yes	
Operations- Lifts	Dave Steele	Yes	
Human Resources	Lynette Tanaka	Yes	
RV Park	Max Oudendag	Yes	
Summer Strategic Planning Director			

Positions that continue until the September 2024 AGM

- Grants – David Mazzucchi
Tech Support - Eric Sprenger
- Roads – Mike Green
- Building And Construction – Dean Hunchuk
- Health and Safety – Drew Nagainis
- Administration – Alec McBeath

Hiring Needs:

Cleaners (Mondays only up to 3 people)

Ticket Booth (approx. 3-5 people)

Liftys