

Mount Cain Alpine Park Society Board Meeting Minutes

Date: December 3, 2022

Location: Upstairs Ticket Booth / online

Mount Cain is located in the territory of the 'N̄mq̄is First Nation. The mountainous area near the Davie River, or Dzudzux'an, is known as Papikalan in Kwak'wala, meaning 'place of marmots. The Mount Cain Alpine Society honours and respects our relationship with this nation and are grateful to be able to recreate on these lands.

Attendance:

Name	Director	Executive Role	In Attendance
Erin Pickering	Hospitality	Chair	yes
Eric Sprenger	Tech Support	Treasurer	yes
Dean Hunchuk	Buildings and Construction	Vice Chair	yes
Greg Muirhead	Patrol		no
Christian Tuters	Ski Shop and Snow School		yes
David Mazzucchi	Grant Applications		yes
Darren Anonson	Operations- Snow Machines		yes
Mike Green	Operations- Road/Generators		yes
Dave Steele	Operations- Lifts		no
Lynette Tanaka	Human Resources		yes
Drew Nagainis	Occupational Health and Safety		yes
Alec McBeath	Administration		yes
Jen Lash	Communications	Secretary	yes
Max Oudendag	RV Park		yes

Meeting called to order at 4:33

1. Review and adoption of Previous Minutes

- [October Minutes](#)

Motion: Erin

Second: Lynette

In favour: 11

Opposed: 0

Abstain: 1

- [November Minutes](#)

Motion: Eric

Second: Max

In favour: 12

Opposed:0

2. Review and adoption of the Agenda

Motion: Dean

Second: Eric

In favour: 12

Opposed: 0

3. Old items

- Temporary bathrooms - Dean - 80% completed
- Ticket Booth - tracking complimentary passes/accommodation - Erin
 - *< Action- Erin to connect with David M to set up the spreadsheet for 2022-23 and will liaise with Ticket booth on training day weekend> - **COMPLETED***
- New chair of Parking Lot Committee – Greg Postpone till next meeting,

- Provide notice to RV residents regarding spring move out and reapplication – Max - **COMPLETED**
- Mike and David M to connect about road grants - **COMPLETED**
- Staff Manual - not enough space include site map. Manual is done - **COMPLETED**

4. Standing Items

- Review Financials / Budget
- Eric provide capital expenditure for 2022/23 and residual revenue from 2021/22 to Jen and/or the Board
- New Building Subcommittee
 - Structural drawings – 90% of engineering done – final stages of snow load calculations and design.
 - Contract with Scott and Scott – in development
 - Bottom floor is being ammended to improve functionality to both ski patrol and ski shop areas.
 - Plans are with the architects who are drafting area configurations to maximize functionality within the constraints of the structural needs.
- Trailer Park Subcommittee
 - Approve RV [tenant agreement](#) and application for returning tenant
 - Motion: Erin
 - Second: Eric
 - In favour: 12
 - Opposed:0

Max will sent the Trailer Park Vision Statement to the Board and Trailer Park residents

- Parking Lot / Camping Subcommittee

- Jeff Gaetz will do it next year until his surgery, will need a backup person as the surgery could happen at any time
- Eric will make sure there is a camping donation button at the MCAPS store

5. New Items

Beer Garden

- Special events permit for 26 event
- Addresses capacity issues
- Beer garden at listed events and with permission as requested and approved by the Board.

MCAPS will not cover costs of required beer garden host

- Motion: Eric
- Second: Drew
- In favour: 12
- Opposed: 0

Discussion of ETV (Emergency Transport Vehicle)

- Nice to have but have run the numbers and it is too expensive
- Worth touching base Greg and Darren to understand past conversation

TEAAM

- Private Search and Rescue program out of Campbell River
- They come all weather
- Need people to support it
- Drew will look into this and share info at next meeting

Cain Brochure and trail map

- Need to update the new skier code
- Jen will get a copy of the trail map and Eric will photoshop skier code to make sure it is up to date.

Filming at Cain:

- Avalon Fast – wants to film in May or September.

- She has a budget, will require the generator going
- We will need a proposal from Avalon
- Darren will reach out to her

Motion to move in camera

- Motion: Erin
- Second: Eric
- Support: 12
- Opposition 0

Rise and report: customer behavior and a rent issue

Erin Pickering Director of Hospitality, President

Presidential Update

- Our meeting with members of the Provincial Mountain Operations Dept has been postponed until the new year.
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- The Regional District Mount Waddington is requesting a MCAPS presentation at the January board meeting – looking to send at two MCAPS delegates – Mike and Dean
 - o Discussion: Content of presentation - skier stats, north island youth employment, how we used capital use grant
 - o Erin will get stats for skier numbers
- [Regional District Mount Waddington was appointed to the MCAPS board – Dave Summers.](#)
- Erin will review constitution to see how it impacts us
- Greg Fletcher is no longer our staff contact, now Dave Kim

Hospitality Update:

For minutes:

1. **Update of special events beer gardens:** A meeting between MCAPS and Turks Tavern was held in November. MCAPS will apply for a special temporary licence, separate from our current lodge licence, that will allow for beer gardens during special events and approved weekends. Turks

Tavern will be responsible for staffing and running the beer garden, which will be located beside the tavern.

2. **Discussion:** Host required for Beer Garden. Turks Tavern responsible for wages. Host duties: checking id and monitor the entrance and exit; helping to ensure no outside beverages are in the garden; provide stamps to minors and adults

3. **P.A Discussion:** rental/ purchase of a PA for the lodge – a plug and play options for when we would like to host music; have a community member wondering if they could help us with this - delayed

David Mazzucchi – Director of Grant Applications

MOTION: Change Monday, April 3rd to a Magic Monday (lower mountain only) because SD85 is in session and we will have next to no employees, or likely Ski Patrollers, to run the upper lift.

- Move: Dave M
- Second Erin
- Support: 12
- Opposition: 0

UPDATE:

I submitted a Periodic Progress Report for the Day Lodge grant- waiting for technical review. Thank you Darryn McConkey for guidance in navigating the website. I'm communicating with Darryn regarding whether or not a scope change document needs to be submitted as well.

The "Snow and Ice Removal Funding Agreement" between the Ministry and MCAPS (\$15K per year for 5 years) stops November 1, 2023. Mike and I agree that we should work together to request more money for next season. Mike will work with the local managers and I will attempt to meet with Rob Fleming, the new Minister of Transportation.

I spoke with Shames about their ride-share program. They tried to set up an official ride-share program but they pulled the plug because the exposure to liability was too great (potential for people driving drunk, sexual harassment, etc.). What they do is give out free hot chocolate to drivers and passengers who carpool with 3 or more employees in a vehicle. Also, they have a Facebook ride-share page, which Cain already has (Neil B and I are the administrators).

DISCUSS:

Given the high price of fuel and long distances that our staff travels, I still think that MCAPS should offer a monetary incentive for drivers to give staff rides to Cain. To protect ourselves from liability, I think that we should not organize who rides with whom; we let staff decide who they are comfortable with accepting rides from.

- Decision: Alec will look into liability issues.

Lynette Tanaka, Human Resources

The revised and updated employee handbook is complete, and a digital copy has been emailed to the department managers and department directors for email distribution to their staff. Hard copies are being handed out to all staff and directors this weekend.

Jaclyn has printed the employee information forms, to also be distributed to any employees who have not yet completed them.

Max Oudendag, RV Park Supervisor

Mike Green, Operations, Roads and Generators

The D8 is back on the hill and functioning. Thanks again to Kevin for all the repair work, and to North Island Rockpro, Bill Milligan for transporting it. Some minor repairs still required.

Christian Tutters Ski shop and Ski school:

Staffing:

- Mostly staffed Looking for Snowboard instructors
- Certification reimbursement proposal
- Motion: Candidate must work a minimum of 10 shifts, last the whole season without incident, and submit the invoice for course for reimbursement.
 - o Move Christian
 - o Second: Eric
 - o Approved: 12
 - o Opposed: 0

Updates

- Pricing Lessons and rentals go up 5%
 - o Exception being wolfpack as it is already too expensive
- Pricing of tuning will going up more than 5%, but will still be cheapest tuning in western Canada
- Pole drive – looking mainly for 115cm – 125cm poles – **Jen send email to cabin owner – I ticket per set of poles**
 - o Jenna, Erin, and I will organize, will save us money on a pole order
- Rental skis – coming close to needing to buy bindings as some of ours are getting close to dropping off the indemnified list. Could cost \$5K +++
 - o Should figure out budgeting for this
 - o Jenna is getting me some quotes
- Kindred Proposal – 4 rental boards and 4 consignment boards
- Shop hood vent – avoid respirator questions

Dean Hunchuk – Buildings, Construction and Maintenance

Hiring:

- New caretaker, Brandon Reid going through training this weekend. Will work to get him situated in the caretaker space so him and his family are comfortable for extended stays and the season.

Update:

1. Fire Extinguishers done for 2022-23 season. New tracking sheet was developed and implemented. Will make this task easier in future years.
2. New furnishings for Blueberry and Cypress purchased. Should be good for next 5-8 years.
3. **Huge thank you and shout out to Stuart Abernethy** and his crew of trades folks for giving us a new bathroom for this season. It will be daytime women's use only to keep night traffic to a minimum for staff and families still in the building. Final touches happening this weekend and should be ready for opening day!
4. Looking into rekeying locks, Christian will get keys from Connor

Darren Anonson – Ops Snow Machines/Events

Snowmachines

-Both sets of tracks are now back on the cats including the new to us aluminum tracks on red cat, huge thank you to Lucas Smith, Dave Howich, Davis Griggs and Kyle Baker for getting that done a couple weeks ago.

-We had Aaron from MCV power come up and go through the sleds with Jeff and Davis to point out maintenance tips and give them a preseason inspection. Aaron generously donated his time to do this and if anyone needs a sled mechanic on the North Island I recommend using Aaron.

-Davis and Jeff will be looking after the sled maintenance this year. Any and all info relating to the maintenance of the sleds should be put in the Sled Maintenance book. Please remove the key from the machine putting it in the book as well if the sled is unsafe to operate. Ideally this should be done by managers

-A few smaller items to do to the cats, but they should be operational by end of Training Weekend.

Discussion:

Snowmobile course- After talking to a couple resorts, Mount Washington and Apex, it sounds like both have developed their own little test/quiz for a competency test on the machines. How do we feel about this? Do we think it's enough? I am going to try to get Mt Washingtons for us to review. Drew I'd maybe put this to you to takeover if you're up for it.

Events:

Backcountry Fest: We've had really good interest in Backcountry fest so far with a strong focus on Backcountry Education and Safety Awareness here's what we have so far:

-Avalanche Canada will be doing another search demo this year as well as a presentation/workshop possibly if we can find the right venue up the hill, thinking maybe second floor of lodge?

-Campbell River SAR will be attending, I'm trying to get the Avalanche Dogs up, will keep working on that.

-TEAAM Aeromedical will be attending in some capacity (**Discussion we should be maybe thinking of this program for our employees www.teaam.ca**),

-Kindred Snowboards will be doing demos, and possibly a board give away.

-Matchstick Production's has agreed to let us do a free screening of their "Anywhere From Here" movie on the Friday night which features some great Vancouver Island Backcountry Terra.

-We are going to be hosting an AST 1 Course with Lisa and I would like to promote this on our website, is everyone ok with that? Lisa does lots to help us out, I asked her to do it as I think it helps with our theme.

-Kieren will be doing a Snowcave Campout, we will need to figure out a good spot to do this is, but she will be instructing on how to make a good snow cave, could be fun for families?

We've had Island Alpine Guides and 49 North Helicopters generously donate two spots for a heli-touring day which we will silent auction, propose benefits from fundraising go into "New Groomer Fund" thoughts?

-We've had interest in a coffee bus coming up and selling coffee for the weekend, I think it's a great idea, it doesn't do much for the mountain, but it does add to the festival atmosphere. Thoughts?

-I've asked Skian to come and DJ a couple hours in the beer garden.

-Kieren has indicated that the Funky Forest Party that isn't affiliated with the festival in anyway or on Cain property from what I gather is planning to proceed. Thoughts on that?

Working on lots of other prizes and big thanks to Kieren who has been a great help as well.

Kidsfest: Trish and Lisa are all over Kidsfest, I need to get them a letter done up so we can start securing donations. We've had Kathryn and 49 North Helicopters indicate they will be able to attend for Helicopter rides again this year. I'd like to see about getting one of the local grocery stores involved for maybe a pancake breakfast, not sure how everyone feels about that? I'd also like to see if we could get donations for a small firework show on the face for that evening, again looking for input.

Meeting Adjourned 6:45