



**Mount Cain Alpine Park Society
44th Annual General Meeting Minutes (Draft)
Saturday October 30th 2021**

The Mount Cain Alpine Society acknowledges that Mount Cain is located on the territory of the 'Namgis First Nation, we honour and respect our relationship with this nation and are grateful to be able to recreate on these lands.

Call to Order: 12:01pm
Meeting chaired by David Mazzucchi - on TEAMS

Adoption of the 43rd AGM Minutes
M: David Mazzucchi S: Eric Sprenger Motion: PASSED

Call for Additions to the 44th AGM Agenda

No additions.

Adoption of the 44th AGM Agenda
M: David Mazzucchi S: Greg Muirhead Motion: PASSED

Agenda:

1. Financial Report
2. Chair's Report – including 2021-22 Covid-19 operating strategy
3. Director's annual reports
4. Questions submitted to the board in advance by MCAPS members
5. Election for the 2021-22 Director positions.

Director's Attendance

Name	Director	Executive Role	In Attendance
David Mazzucchi	Snow School & Ski Shop	Chair	
Eric Sprenger	Tech Support	Treasurer	
Erin Pickering	RV Park	Secretary	
Greg Muirhead	Patrol	Vice Chair	Absent

Darryn McConkey	Grant Applications		
Dean Hunchuk	Buildings & Construction		
Kathryn Wykes	Operations- Snow Machines		Absent
Mike Green	Operations- Road/Generators/ Bus		
Dave Steele	Operations- Lifts		Absent
Rob Burgess Webb	Hospitality (Interim)		
Pete Davidson	Occupational Health and Safety		Absent
Matiss Valdmanis	Special Events		
Alec McBeath	Administration		
Jen Lash	Communications		Absent
Vacant	Human Resources		-

1. Financial Report – Eric Sprenger, Treasurer & Director of Technology

Financial reports were posted online for members to see.

Eric reviewed the 2020-21 year. A profit was made. Cain is in a good financial position. The largest expense will be the building of the new lodge, for which a large grant was obtained.

2. Chair's Report – David Mazzucchi

2020-2021 Summary

- Profitable and successful year despite Covid-19.
- Sold out the entire season's accommodation within 5 minutes.
- Sold over 150 lift passes on a day without an operational lower lift.
- Lower lift challenges at the beginning of the season; volunteers worked though NYE getting the new lower lift running.
- Pre/post-Christmas accommodation opening was a success, will do the same this season.
- Dressed in costumes because we couldn't have events.
- Camping donations to build a better bathroom; sold hot sauce to raise money.
- Success in applying for grants.
- Low skier visits (Appendix A) do not reflect the long lift lines and crowded parking lot.
- Rallied late through the night trying to rescue a guy who didn't realize he was lost, which was symbolic of the entire season.

2021 – 2022 Covid-19 Strategy

- Proof of Vaccination (PoV) is required for Mount Cain Directors, Staff, Ski Patrol volunteers, Snow School volunteers, as well as contractors and contractors' staff.
- Accommodation will be made for those who have an official medical or religious exemption for vaccination.
- All people riding lifts at Cain will be required to purchase memberships again this season to help with contact tracing in the event of a Covid-19 breakout.
- Mount Cain will be adhering to Provincial Health Orders (PHO) of the day, and as such the protocols could change. CWSAA is lobbying the Provincial government to make a clear policy about lift lines.

As of November 1, 2021:

- PoV is required to sit and eat/drink in the Cain Café. People not vaccinated can order food but must leave the Café once they pick up their food.
- We will not be having the beer garden every weekend. There may be times when it is set up for special events. The Café will operate at normal seated capacity; the plexiglass will remain in place.
- PoV is required to enter staff accommodation, the ticket booth, the office, or any other Cain buildings where social distancing may not be possible.
- PoV is strongly encouraged but not required for Kapitany Suites, Kapitany Hostel, Blueberry, and Cypress Cabins. The third floor of the Day Lodge will be used to help spread out Staff and Ski Patrol.
- Wearing masks outside and social distancing in places like lineups will follow PHO's.

3. Annual Directors Reports:

Erin Pickering, Director of RV Park/ Secretary

- Annual RV Park report

At the beginning of the 2020-21 season, in response to Covid-19, signage was added to the entrance area of the RV Park to reduce the number of visitors to this area. Social distancing signage was added to high traffic areas and folks were careful to keep their distance and/or wear a mask when gathered outside. The outhouse was “upgraded” to include hand sanitizer and the door handles and other high touch areas were cleaned regularly to help reduce the risk of spread. Residents were respectful of all covid-19 measures and worked together to ensure a safe and happy community.

RV Park residents paid rent in full before the season began and were active in their roles as Mount Cain employees and volunteer board members, ski patrols, and within various other departments.

The RV Park remains a home to over a dozen volunteers and employees and a few soon to be wolf pack members – we are so grateful for the babies, toddlers, kids and teenagers that reside in the RV Park and are ecstatic to watch them develop into rad little skiers and snowboarders.

Alec McBeath – Director Administration

- Insurance

Working on best pricing for our insurance policy, there will be an increase in cost this year.

- Society Report

Have not yet filed, we are late but this is acceptable because of the pandemic. Documents will be filed by the new board.

- Café Liquor License - Beer Garden

Occasional use of beer garden this season.

- Reciprocals

CanWest has gathered all reciprocal agreements – we will update the list of mountains with reciprocals on the website closer to the beginning of the season.

Darryn McConkey – Director of Grants

ICET Small Capital Restart – Final report submitted/accepted. Received \$10,708 to assist with increased Covid-related capital costs for opening 2020/21 season.

Catalyst Fund – Successful application for \$12,000 grant for L1 lift motor and generator replacement. Final report submitted/accepted.

BC Community Economic Recovery Infrastructure Program (CERIP) – Successful application for new day lodge, septic upgrade, parking lot expansion. \$1,230,000 total: \$874K grant, MCAPS: \$75K cash, \$100K in-kind. Start-up notification submitted. March 31, 2023 completion date. Procurement strategy drafted. Tracking system (procurement method, expenditures) for documentation and reporting in development – lesson from ICET grant)

Canada/BC Covid-19 Resilience Infrastructure Stream (CVRIS) – Unsuccessful application for Mount Cain Recreation Improvements: Winter trails (signage, maps, snowshoes/poles), toboggan hill with lighting, bunny hill recontour, parking lot expansion. \$119K total: \$115K grant, MCAPS: \$4K in-kind.

BC Forest Employment Program – MCAPS supported successful application submitted by FLNR North Island Central Coast District. \$80K(?) for glading on lower mountain.

RDMW (Annual) Grant-in-Aid – Ongoing annual grant-in-aid for Capital expenditures. 2020/2021 increased from \$35K to \$40K.

Upcoming Grant Priorities: Recreation (winter trails), supporting 'Namgis, Reducing our carbon footprint.

Thank you to everyone who supports the grant applications and administration!

Director of Buildings, Maintenance, and Construction – Dean Hunchuk

New Lodge Update

- New Lodge final architect drawings are currently being engineered – near completion – **In Progress**
- Need to do analysis on projected costs of building to engineered specs. We want to be sure we can afford to build this building before going any further. Three options – a) designed/engineered building is within budget – proceed with project, b) designed/engineered building is more than projected budget – more grants/funding required before proceeding, c) designed/engineered building is more than projected budget – change design to fit within budget.
- If project is deemed to be within budget - Schedule will be drafted for activities next year so that we can have entire building to lock up by next winter (with main washrooms working) and complete project through winter by March 31, 2023.
- Decision made to upgrade existing septic field and possibly start new septic field to meet “ground break” clause of “New Lodge” funding agreement. New sewer system and old system upgrades (drawings) have been filed with Island Health. Existing system upgrades. – **Completed**

Other updates –

Completed items

- Old Lodge roof repairs (metal roofing screws replaced) – **Completed**
 - (Roof life will not be extended like we anticipated – full replacement estimated within 5 years.)
- COVID-19 building modifications were installed prior to opening day of 2020-21 season. COVID barriers will remain in place for this season – **Completed**
- Modifications to new electrical line hook up (for tying new generator into base area) – **Completed**
- Hot water installed in washrooms. – **Completed** (Thanks Jean-Luc!)
- L4 building improvements (Deck structure rebuilt, new window installed) – **Completed**

In Progress Items

- FSR electrician (Tex-Electric) has begun inspection of electrical wiring and installations for all buildings for upcoming year. – **In Progress**
- Caretaker Accommodations - busy upgrading their accommodations and will be completed for this upcoming season. – **In Progress**

- Generator room fire proofing (concrete board) – **In Progress**
- New weatherproof room for VFD at L1 to be constructed – **In Progress**
- Painting of Coyne building to proceed next year – **In Progress**
- Heating solution for L2 & L4 (generator and electric heater) will need to be bought for this season. – **In Progress**
- Propane Stove from Ski Patrol shack repairs – **In Progress**
- Propane tech will be up and look at issues in Kapitany (main furnace and 3rd floor stove). – **In Progress**

On the Horizon Items

- Old lodge roof – full replacement within 5 years.
- Blueberry and Cypress cabins plumbed to new septic field
- L2 and L4 refurbishing
- Old lodge ski shop leaks

David Mazzucchi, Director of Ski Shop and Snow School

Ski Shop

- Ski Shop gross sales were \$97,730 with a net profit of \$53,011.
- Both the retail Manager, Kim Kufaas and the Rental and Repair Manager Jenna Cramb are returning along with about half of our staff.
- The trending Christmas gift for 2021 will be Mount Cain jigsaw puzzles!

Snow School

- Snow School generated \$9,354 in revenue.
- The Snow School Manager, Conner Scott is returning along with most of our instructors.
- We'd like 5+ youths (under 20 years old) to take a Level One Ski Instructor or Snowboard Instructor course this season. I need a list of names **before November 12th (2 weeks)** so that I can apply for a CWSAA bursary to pay up to 50% of the course. Those over 20 are also welcome to take the course, we just can't apply the bursary towards them.

Mike Green, Director of Operations, Roads, Generators, and Bus

Grader

- The rebuild and preventative maintenance project I discussed at last year's AGM was completed. **Lemare Lake**, a North Island forestry and road building company made a giant contribution to MCAPS in performing this work in their shop and ongoing support

through the season. This combined with the new engine work completed last year by another North Island Company, **Black Cat Repairs**, should help us achieve many more years of maintenance with our 43-year-old grader!

- **The grader operators that continue to get up in the earliest hours to maintain the roads and grader, before the public traffic cannot be thanked enough – Dan Fear, John Rainbow, Stuart Abernethy, Peter Knot, and Campbell Wilson.**
- A reminder to people travelling up on Thursdays and before Friday evening – Over the last number of years it has become busier and busier which we now need to generally clear the parking lot on Thursdays and the road on Fridays – if you are coming up before this work is complete, please be self-sufficient and chained up, and congregate (not spaced out) parking to the high side of the parking lot. This allows the most snow to be removed from the parking lot. Delays on road while you are stuck, cause delays for clearing the road for everyone else.

Bulldozer

- Undergoing maintenance this fall, which will improve operability for our hard-working volunteers (exhaust work).

Bus

- Bus will not be operating for 2021/22 season due to ongoing pandemic. Bus is a significant challenge both operationally and maintenance wise to operate.

Roads

- We did not do as much upgrading work on the road this year as we want to direct as much available funds to the new lodge project as possible. If anyone drove the road this summer and fall, our extensive resurfacing work has paid off as the road has been in very good condition and been used and maintained for forest operations.
- The 4x4 access trail to L3 and L4 received some maintenance to fix water control issues to protect and maintain infrastructure.
- We completed a little more work again this year in expanding our parking lot with a plan to continue this work in the next couple of years. **Thank you to Abernethy Contracting** in helping with this project.
- **I can't emphasize enough how local business and volunteer effort allows us to maintain the road and equipment above the level that funding and our budget can support.**

Generator

- There was a big push to get the new, large generator going before the start of the season and ready for the L1 lift install. Many people helped with this including **Black Cat repairs (Dan Clare), Dave Steele, Abernethy Contracting, Strathcona Electrical Contracting (Trevor Patterson); and particularly, Alex Nichol**, who spent countless hours in that very comfortable (not to mention on the phone and driving) engine room chasing down issues and problem solving.
- A more efficient, and cleaner means of generating energy needs to be a priority into the future.

- The BC government (BC Forest Employment Program) gave MCAPS a significant grant to machine and manual glade resulting in brush clearing to help open skiing access to much of the east side of the lower lift and blueberry/cypress trees.
- Many local forestry workers and machine operators were put to work last winter as a result.
- **Special thanks to Port McNeill FLRORD staff** to put this grant forward and give us support to make this happen. These staff have also helped us with ongoing maintenance of the Mt. Cain FSR. **I especially want to thank Chris Walker and Andrew Ashford.**

And thanks to all who I have not mentioned for your efforts, the volunteer involvement in Mt. Cain continues to be something special for my department and the whole mountain.

Greg Muirhead, Ski Patrol Director (absent)

After one of the busiest seasons on record for the Mount Cain Ski Patrol, I would like to take a moment to express my gratitude to all those who helped this past season. We couldn't function as well as we do without all your help, and for those of you who found time to go out of your way and help last season, on behalf of ski patrol, thank you. Over the course of the season Patrol averaged 1.3 calls per day we were open with a broad scope of severity. We experienced a significant amount of missing person calls and out of bounds searches which has led to a strengthened partnership with the Campbell River Search and Rescue crew, and we are looking forward to continuing working together as we enter next season.

Ski patrol will need an updated AED machine this upcoming year and will focus some of our fundraising efforts towards the purchase of one. Our inventory of medical and rescue equipment is in good condition and will continue to have an effective service life of several more years. **Over the course of the season ski patrol had a total of 3600 volunteer hours.**

Thank you to the public who respected physical distancing guidelines, requests to wear masks while in lift lines and adhering to our uphill skiing policy. A little kindness goes a long way, and on behalf of all ski patrollers, thank you.

I am looking forward to another wonderful season up at Mount Cain. Our Ski Patrol cadre is full this year, with a robust and varied set of skills and experiences, but we are always on the hunt for volunteers who wish to join the Ski Patrol family.

As always, it is my pleasure and my honour to serve the MCAPS membership year after year and to try our best to keep you all safe while on the hill, and to provide professional and friendly service to you out if things go sideways.

Thank you once again, have a wonderful fall season, and see you all soon up at the hill.

Kathryn Wykes, Director of Operations: Snow Machines (absent)

First and foremost I would like to thank all the many volunteers that help and support Mt. Cain. It wouldn't be the place it is without you. Please know that every effort no matter what it is, is greatly appreciated and valued.

WOW did we move a tonne of snow last season!! I am grateful for the freshly overhauled cats as we surely benefitted from having them run smoothly last season. **Both cats combined ran over 500 hours.**

Sadly, however, we did end up losing the tiller on the Black cat. We were hoping to make it through the season, but fell short by one weekend. But, it was the only piece of equipment that did not receive any attention with the overhauls.

The tiller was removed and stripped down where it was determined that the cost and requirement of repairs was not practical. A new tiller is upwards of \$40,000.00, also not practical, so a used tiller was sought. A refurbished overhauled tiller matching the old one was purchased from Prinoth, who again came through with their endless support of our club and discounted it over \$5000 for us, with a total cost of \$14900 taxes in. With the two old tillers, I would like to see a secondary tiller rebuilt so that a backup tiller is on hand.

I commend my team this season for their huge commitment to grooming endless amounts of snow, and keeping the lift lines accessible, for the time spent staying up on all scheduled and preventative maintenance, and the work on the tiller. Time spent that goes on long after the hill closes and the skiing is done. They powered through the season nonstop just like the snowfall. I have not seen the Upper Ridge Run as wide as it was last season. They persevered through all the negative criticism and relished in the accolades, especially when upper Volunteer was groomed. And I am happy to say that all their daily operations and maintenance were tracked and logged!

Lastly, this past season, I was able to update the Standard Operating Procedures Policy and create a new Safe Work Practices Policy document. It is my hope that all these new guidelines and record keeping measures, has raised the bar as to how this department operates now for tracking, training, operating, and maintaining the cats and operators; and it is my hope their continued use will live on with future Directors as a statement of the commitment to the membership for their much appreciated and much needed investment. So, moving forward, the cats are in the best shape they have ever been in.

Matiss Valdmanis, Director of Events

I want to thank everyone at Mount Cain for making the last season such a fun one, despite the challenges! Mount Cain's measures to reduce the possible spread of Covid-19 made us dramatically alter how we ran events during the 2020-21 season. All races and gatherings were canceled or altered. No races were held. Instead, we had themed days throughout the season, inviting the people on Mount Cain to dress up based on a theme. We did conduct a modified Kids Fest this past year.

This season we will resume regular events, including Cain Cup, Backcountry Fest, Viking Fest, Kidsfest and Cypress Cup/Retro Day. I am also exploring opportunities for summer events.

I have taken over MCAPS' fledgling sponsorship program with the help of other Board members. Sponsor organizations have advertising put on posters as well as on Mount Cain's website. We are exploring expanding advertising opportunities, including social media advertising. Posters have been printed and Board members and other volunteers are posting these in locations around the community. We are actively looking for new sponsors, with the first tier of sponsorship starting at \$400, which includes four lift tickets and advertising. New posters will be designed and printed for posting this January.

Rob Webb– Director of Hospitality

- I am participating so from the traditional territory of the Komoks First Nation where I gratefully live.
- Was not active board member last season. Reassumed my role at end of last season as an interim director but would like to continue to focus on Ski Patrol as my main volunteer efforts to MCAPS community.
- I was formerly Director of HR and in lieu of having a current HR I'd like to speak to last season.
- The staff were excellent last season. There were many notable instances where staff went above and beyond.
- They all had to make sacrifices and changed how they worked, played, and interacted due to the Pandemic but it should be noted they all abided with protocols.
- They acted with professionalism and candor throughout a busy and challenging season.
- To be sure, the 2020/2021 staff are the bench mark that MCAPS should aspire to this season and in future seasons.

4. Questions submitted by MCAPS Members

Fred Boutin MCPAS Member 2020-01618

Considering Mt. Cain's infrastructure limitations (ie parking, accommodations, current lodge size and lifts capacity), is there a plan to limit the amount of lift tickets sold (for example, through an online reservation/pre-sale system) for each weekend this season?

Bonny Bramham MCAPS Member 2020-01205

I heard that the bus would not run again this season because the bus wasn't well used in the past. I feel that isn't factual - I've ridden the bus over the years along with many youths that work at the hill. The requested min. donation of \$5 has been at that for years! Personally, I'd be willing to pay several times that (\$15 - \$25 comes to mind) for a stunning day of snowshoeing. Perhaps an increase would help sustain the bus service, something to think about.

5. Election of MCAPS 2021-22 Board of Directors

For a list of the 2020-21 Directors and the Positions held until 2022, please see Appendix B

Nominations:

Ski Patrol Director – Greg Muirhead by Jenna Cramb - ACCEPTED - **No other nominations; Greg will continue.**

Events Director – Matiss Valdmanis by Greg Muirhead - ACCEPTED - **No other nominations; Matiss will continue.**

Trailer Park Director – Erin Pickering by Greg Muirhead - ACCEPTED - **No other nominations; Erin will continue.**

Operations - Lifts Director – Dave Steele by Greg Muirhead - ACCEPTED - **No other nominations; Dave will continue**

Ski Shop Director – David Mazzucchi by Greg Muirhead - ACCEPTED - **No other nominations; David will continue.**

Human Resources – Sean Pollock by Lucinda Leonard - ACCEPTED - **Welcome Sean!**

Operations - Snow Machines Director – Darren Anonson by Megan Walters - **ACCEPTED - Welcome Darren!**

Operations – Snow Machines Director – Dave Howich by Linda Sjoberg - **DECLINED nomination.**

Director of Hospitality (1 year term) - NO NOMINATIONS – This portfolio will be handled by HR Director Sean Pollock for the 2021-22 season.

Appendix A – Season Numbers

<i>Year ending</i>	<i>Skier Visits</i>	<i>Skier Visits per day</i>	<i>Days Open</i>	<i>Opening Day</i>	<i>Members</i>	<i>Season's Passes</i>
2021	9,420	191	45	26-Dec-20	3118	151
2020	8,366	186	38	29-Dec-19	114	168
2019	11,606	232	50	14-Dec-18	464	330
2018	10,650	248	43	30-Dec-17	329	288
2017	12,597	221	57	3-Dec-16	412	306
2016	11,237	212	53	12-Dec-15	387	281
2015	1,711	285	6	31-Dec-14	221	210
2014	3,851	203	19	22-Feb-14	202	208
2013	12,736	220	58	8-Dec-12	323	328
2012	11,922	206	58	10-Dec-11	263	283
2011	12,024	211	57	4-Dec-10	309	271

Appendix B – 2020-2021 MCAPS Board of Directors

Name	Director	Executive Role	Term expiring at this 2021 AGM
David Mazzucchi	Snow School & Ski Shop	Chair	Yes
Eric Sprenger	Tech Support	Treasurer	
Erin Pickering	RV Park	Secretary	Yes
Greg Muirhead	Patrol	Vice Chair	Yes
Darryn McConkey	Grant Applications		
Dean Hunchuk	Buildings & Construction		
Kathryn Wykes	Operations- Groomers		Yes
Mike Green	Operations- Road/Generators/ Bus		
Dave Steele	Operations- Lifts		Yes
Rob Burgess Webb	Hospitality (Interim)		
Pete Davidson	Occupational Health and Safety		
Matiss Valdmanis	Special Events		Yes
Alec McBeath	Administration		
Jen Lash	Communications		
Vacant	Human Resources		Yes

Positions up for election at the 2022 AGM

Position	Held By
Technology Support	Eric Sprenger
Grant Applications	Darryn McConkey
Buildings and Construction	Dean Hunchuk
Operations Roads/Generators/ Buses	Mike Green
Communications	Jen Lash
Administration	Alec McBeath

Health and Safety	Pete Davidson
Hospitality	vacant