

2019/2020 Season
MINUTES FOR THE MOUNT CAIN ALPINE PARK SOCIETY BOARD MEETING
November 30, 2019

The Mount Cain Alpine Society acknowledges this meeting is taking place on the traditional territory of the 'Namgis First Nations.

Location: Mt. Cain Office

Agenda:

1. Priority Items: Heli Evacuation information presented by Greg and Kathryn
2. Old Business: Action Items
3. New Business: Submitted Director Reports
4. Additions to the Agenda

Call to Order at: 4:15pm Meeting Chaired by David Mazzucchi	
Adoption of the November 30 th Agenda. M: / S: Vote:	Motion:
Review and Adoption of the 2019-20 Planning Meeting Minutes - Delayed and Directors are asked to review for their department. These minutes can be found in the Directors Teams site. M: Alec McBeath; S: Erin Pickering Vote: 15:0	Motion: PASSED
Adoption of November 2 nd Board Meeting Minutes M: Greg Muirhead / S: Darryn McConkey Vote: 15: 0	Motion: PASSED

Directors	Director	Executive Role	In Attendance
1. David Mazzucchi	Snow School & Ski Shop	Chair	yes
2. Neil Borecky	Promotions		yes
3. Eric Sprenger	Tech Support	Treasurer	yes
4. Greg Muirhead	Patrol		yes
5. Dean Hunchuk	Buildings & Construction		yes
6. Kathryn Wykes	Operations- Groomers		yes
7. Ken Griffiths	Human Resources		yes
8. Mike Green	Operations- Road/Generators/ Bus		yes
9. Dave Steele	Operations- Lifts		yes
10. Erin Pickering	RV Park	Secretary	yes
11. Darryn McConkey	Grant Applications	Vice Chair	yes
12. Rob Burgess	Hospitality		yes
13. Sarah Poole	Occupational Health and Safety		yes
14. Matiss Valdmans	Special Events		yes
15. Alec McBeath	Administration		yes

1. Old Business:

Action Item	Completed? In Process?
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Action: Eric is to bring information for in camera session at December meeting.	Completed
Action: Alec will send personal history form to new directors. Action: All Directors are asked to review the bylaws regarding email vote. (Alec)	Completed In progress
Action: Erin will see that the outhouse is vented, Action: Purchase Large ABC fire extinguisher. Budget \$150 for both. Action: Erin will work to secure Tennant signatures for this season.	In progress In progress In progress
Action: Rob will ensure Café contract is signed before season opening. Action: Rob will work with Ticket booth and promotions to improve marketing on the High 5 ticket package. Action: Neil and Kathryn to ensure carbon copy of Gift Certificate are returned to bookkeeper as they sell out. Planning meeting item: discussion of usefulness of GC.	Completed In progress PLANNING MEETING
Action: Matiss to print a list of events with space for volunteer sign up, as per discussion/request November 2 nd meeting.	Completed – to be uploaded to shared drive.
Action: Dave S to Review any paperwork on the lifts in terms of safe work procedures, operating manuals, shop manuals, maintenance logs etc. Action: All Directors to sign up for DOD shifts - Need Dec 16 th and Dec 31 st coming up.	Completed In progress
Action: Ken and Sue to track monies spent on special events and Saturday night dinners. Revisit Den Mother funds in January. Action: Ken to approach Ryan about taking the lift training course. Action: Ken and Rob to work to ensure Employee handout is on Shared porthole.	In progress In progress In progress
Action: Kathryn will connect Jeff Gaetz regarding snowmobiles.	Completed
Action: Mike to forward email with Kwak 'Wala language for website. Action: Neil to have the regional territory name in Kwak 'Wala language added to the website.	Complete Complete
Action: David to bring three-day pass pricing options to next meeting. Action: Alec to review Society's act for executive roles – can we have a secretary directorial ship? ACTION: Directors are asked to review the 5 -10-year plan.	Complete - Sat/Sun/Mon – when mon is ½ hill: \$130 Adult \$90 Youth \$55 Child In Progress In progress

Action: Neil will show how to use the water at DOD training, but it is mostly for our Caretaker staff.	Complete
Action: Neil to contact Jaclyn and Kaitlyn regarding credits on file.	In progress
Action: Neil will put an Envelope regarding the water procedures in the office.	Complete
Action: Darryn to send most recent version of feasibility study to all directors and upload to team site.	In progress
Action: Dean to connect with Pete Davidson; David M to provide contact information.	Complete
Action: Dean to connect with Dave S regarding supplies for L4	In progress
Action: Neil and Dean to connect regarding water treatment system for Patrol	In progress
Action: All Directors to forward Corporate Sponsorship information to 10 businesses.	In progress
Planning Meeting – discussion of advertising only price.	
Action: Directors add businesses contacted in the spreadsheet on the shared drive.	

2. New Business

1. Heli Evacuation Presentation by Greg Muirhead and Kathryn Wykes - SEE APPENDIX A – Highlights from Stakeholders meeting regarding lack of adequate response to remote area emergency
 - Mount Cain’s role /discussion: how would this affect Mount Cain?
 - Patronage program – allows faster access to TEEAM -- 90 minutes vs 3-4 hours wait time
 - Quick response is important – access and partnership with BC health services – they work to ensure that they are in balance not in competition with each other.
 - TEEAM specialized in out of bounds, or very remote access including long line and hoist capability.
 - What if there is a cross communication and two services are called – and both show up or neither show up.
 - Next stakeholder meeting has not been scheduled.
 - **ACTION ITEM: Kathryn and Greg will continue to discuss the needs of Mount Cain regarding emergency response.**

2. Submitted Reports:

Director of Technology, Treasurer: Eric Sprenger	Motion: Passed	<p>Budget Presentation</p> <ul style="list-style-type: none"> - Slightly different than last meeting; adjustments in a few categories. - Accommodations and Ticket price budgets have been adjusted for increases made. - Budgeting a loss for this season - Planning to be open more days than last year. - Large expense this year is the maintenance of the grooming machines. <p>Motion to accept the budget as presented M: Eric Sprenger S: Rob Burgess Webb Vote: 15:0 Motion Passed</p>
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<p>Director of Grooming Operations: Kathryn Wykes</p>	<p>Action: Kathryn to connect with Dean Hunchuk regarding access to the shop.</p> <p>Creation of a master list of those with access</p> <p>Action: Directors wishing for access to shop are to speak with Dean H.</p>	<p>Update: OPERATIONS-SNOW MACHINES REPORT NOVEMBER 30, 2019 Brent and I travelled to Calgary on Friday, Nov 22. We met with everyone at Prinoth and spent the entire day there. We walked through each groomer individually and spoke with all the technicians involved with the maintenance of the cats. We worked through the quotes of work done and work to be completed before transport.</p> <p>We discussed and decided on jobs that can be done in house vs done at Prinoth to save money. That means that there will be work required to be done at Mt. Cain to complete the repairs, but we wanted to take advantage of the 30% discount on parts.</p> <p>Their hospitality was very appreciated as they picked us up and dropped us off at the airport and spent the day with us going over everything. They have a great team of people. We left them with another deposit of \$40000.00. Final amount will be determined after the groomers are back and serviceable.</p> <p>Transport of groomers secured: pick up at Prinoth Wednesday, Nov 27 to arrive at Mt. Cain Saturday, Nov 30. Thank you for supporting us to make the trip to Calgary. It was a very productive and worthwhile trip.</p> <ul style="list-style-type: none"> - Cats returned safely on November 30th. - Some work will be completed in House. - Project complete and on budget. <p>Discussion:</p> <ol style="list-style-type: none"> 1. List of people who have access to shop. (Combination Lock)
<p>Director of Events Matiss Vladmans</p>	<p>Action: upload events document to SharePoint.</p> <p>Action: Matiss to connect with Neil regarding website.</p>	<p>Update:</p> <ol style="list-style-type: none"> 1. I have been in touch with Nuka de Jocas, Sayward community representative. He is interested in trying to get a group of folks from the town to come up for a day, date TBA. They would likely need rental gear and expressed interest in skiing/boardng and snowshoeing. <p>Discussion</p> <ol style="list-style-type: none"> 1. On the Events page on http://www.mountcain.com/ could we have a section that says something like "Want to help make events at Mount Cain AWESOME?! Contact info@mountcain.com"?

<p>Director of Human Resources: Ken Griffith</p>	<p>Action: Ken to coordinate deduction through pay roll</p> <p>Motion: PASSED</p>	<p>Update: All of the hiring seems to have gone great, I believe all departments have the employees that they need.</p> <p>Discussion:</p> <ol style="list-style-type: none"> Staff is interested in contributing to special events including not limited to communal dinners and activities. Any surplus would be invested in staff accommodations improvements. –staff suggested it coming off their pay cheques. <ul style="list-style-type: none"> It would need to be an opt in program for deduction. The deduction will be made weekly. Sue would be the club leader and in charge of organizing the events using the funds gathered. Ken will be introducing an assistant manager position to the lift department. <ul style="list-style-type: none"> Looking to send both the manager and assistant to the “train the trainer” program. In Camera Discussion – 5:32 Motion to move into camera M: Greg Muirhead S: Sarah Poole Vote: 15:0 Motion: Passed Motion to move out of camera M: Neil Borecky S: Darryn Vote: 15:0 Motion Passed
<p>Director of Promotions: Neil Borecky</p>	<p>Action: Neil and Gary to create a weekly water sample schedule.</p>	<p>Update:</p> <ol style="list-style-type: none"> working on website...hope to have it done by this weekend for David Mazzucchi Water passed VIHA inspection. We must monitor it weekly as opposed to monthly in the past for one year. It is VIHA's standard practice for any new systems. Setting up a monitoring schedule with Gary. It may cost us a about \$75 a week unless we can get it in to VIHA the same day on a Monday. (Normally we pay a courier). will have to test Uranium once a year for 5 years Purchasing a filtration system for ski patrol at a cost of \$500 is dollars. Needs to be installed/ let VIHA know.
<p>Director of Roads Operations Mike Green</p>	<p>Planning Meeting: Discussion of New Generators – how to get online. Darryn and Dean and Mike to meet regarding budget for how to get generators online.</p> <p>Planning meeting: improvements to the generator exhaust</p>	<p>Update:</p> <ol style="list-style-type: none"> Roads: Schedule of grader operators for season is complete and will be posted in shop and office. Bus: A new rack for skis, chains and tire has been completed. Drivers have been scheduled for most of the season, with some holes in December still to fill. We have a new driver this year and are excited to welcome him. Bus is scheduled for inspection this week. Grader and Bulldozer: A thank you to Lemare Lake Logging for helping with some grader maintenance. Generators: Minor repairs scheduled, but fully operational.
<p>Director of RV Park, Secretary:</p>		<p>Update:</p>

Erin Pickering		<ol style="list-style-type: none"> 1. Rental Agreements have been delivered via email and hard copy. 2. Invoices have been issued for rental payment. 3. Have secured volunteer helpers for outhouse ventilation.
Director of Ski Shop, Chair: David Mazzucchi	<p>Action: Rob BW will pick up the skis from Mount Washington.</p> <p>Action: David M to review email from Mike</p> <ul style="list-style-type: none"> - North Coast Collision - Rock Pro <p>Action: Directors to send “in kind” names to David M – names only.</p> <p>Action: David M to have 10 keys made.</p>	<p>Update:</p> <ul style="list-style-type: none"> - Snow Board instructor has been secured - Ski Shop has secured skis from Mt Washington. - Merchandise orders have been placed. - Cain sponsorship / advertising successful launched. Need help with follow through. <p>Discussion:</p> <ol style="list-style-type: none"> 1. - 3-day lift tickets pricing. \$130 for Sat/Sun and Mondays when half hill open. 2. - 5-10-year plan. – discussion postponed 3. - Major Project In kind sponsors = Abernethy Contracting, Karsten Construction, Western Forest Products Inc. 4. New Year’s Eve DOD still to be filled – David M not available. 5. Opening Day: - David will work with Kathryn to determine when there is enough snow to have groomer safe operations. <ul style="list-style-type: none"> - David M will alert all departments the Wednesday before the weekend should we open. No changes will be made after that date.
Sarah Poole Occupational Health and Safety		<p>Note to all Directors --- A call for assistance is a call to ARRIVE to location, not ask for details on radio. Response is DOD ON ROUTE.</p> <p>Sarah has worked out a safety meeting procedure for each department at monthly meetings.</p>
Alec McBeath		<p>Update:</p> <ol style="list-style-type: none"> 1. Liquor license has been renewed.
Dean Hunchuk	<p>Action: Dean and Darryn to work on a budget for the creation of flush toilets.</p> <p>Action: Dean to connect with Tyler Bellows regarding L4 work.</p> <p>Action: Dean to resolve Propane issues.</p>	<p>Update:</p> <ol style="list-style-type: none"> 1. Connected with Pete – next big project was flush toilets/ septic upgrades. 2. L4 – has not been accessed yet as soon as we can get there, we will have a list of repairs. 3. Propane issues have been identified and the appropriate people are being called. Suggestion: Doug Menzies
Darryn McConkey	<p>Action: Darryn with confirm with Mike and Kathryn regarding attendance at meeting December 17th.</p>	<p>Update:</p> <p>Regional district aid grant has been applied for. Still waiting on final draft of feasibility study</p> <p>Delegation requested at the Mount Waddington regional district meeting December 17th.</p> <ul style="list-style-type: none"> - Mike Green; Kathryn Wykes will attend.

Meeting Adjourned: 6:10pm

Motion to Adjourn: M: Dean Hunchuk S: Ken Griffiths Vote: 15:0 Motion: Passed.

Next Meeting: January 4th 4pm.

NORTH VANCOUVER ISLAND HELICOPTER EMERGENCY RESPONSE SYSTEM

Meeting held in Port McNeill, BC on November 7, 2019

Mt. Cain invited as a Stakeholder in this issue

- Round table discussion, 18 stakeholders present. (FSC Ombudsman Report 2017).
- purpose to discuss the lack of adequate emergency response services to remote locations and work sites of north Vancouver Island and North Coast of BC.
- HETS: Helicopter External Transport System. System used to evacuate/extract persons with a helicopter on a line or hoist system.
- Currently, HETS certified crew are CR SAR who use Assent Helicopters (Qualicum) primarily and WCH (CR) on a limited basis.
 - Certification of equipment is extremely expensive. \$40000 to certify gear not including annual training costs for technicians and pilots.
- Calls for recreational, non-industrial, emergencies need to go through authorization to dispatch HETS. Currently, RCMP (911), BCEHS (BC Ambulance) are the only regulatory agencies able to authorize HETS.
- For industry, SAR (HETS) may be dispatched only when all other modes of rescue have been exhausted.
 - Current response time is 1-4 hours due to chain of command, communication and protocol in place. ** Not acceptable. Given the “golden hour”.
- Presentation of TEAAM • TEAAM (Technical Evacuation Advanced Aero Medical). Nonprofit
- Miles Randell President; Jordan Lawrence Vice President, gave presentation.
- Provide HETS, (Blackcomb Helicopters) with ALS, Mountain Guides, Avalanche Technicians, Doctors, Nurses, Firefighters, etc.
- No need to contact Regulatory bodies for dispatch permission. Can call for services directly and immediately.
- Based out of Squamish, BC. TEAAM provided graph of response time to Vancouver Island and North Coast. Ready to go in less than 15 minutes from call. All crew on standby, each call dictates required crew qualifications and type of aircraft needed. Therefore, cost of response call is determined and adjusted.
- TEAAM has entered into an arrangement/agreement with Work safe BC (pilot project) to soon see this service available to industry.
- TEAAM offers Patronage Program based on a shared cost for all; organizations pay a fixed cost for guaranteed response service VS fee for service if needed (which is a much higher cost). Seasonal rates may be available.
 - Future commitment: Looking for ideas and ways to facilitate rapid response to emergencies. Taking this further to produce results, not just discussions. Where does Mt. Cain position themselves with this discussion?? Ideas to be addressed and brought to their next meeting.