



**Mount Cain Alpine Park Society
2020/21 Season
November 7th, 2020 Board Meeting MINUTES**

The Mount Cain Alpine Society acknowledges this meeting is taking place on the traditional territory of the 'Namgis First Nations.

Call to Order: 2:20pm

Meeting chaired by: David Mazzucchi

Adoption of the October 3rd Minutes

M:Greg M S: Rob BW Motion: PASSED; one abstention.

Adoption of the November 7th meeting agenda

M: David Mazzucchi S: Eric Sprenger Motion PASSED

Agenda:

1. Continuing business - Start Up
 - a. Hospitality update – Café and Accommodations
 - b. Membership payments & online booking system
 - c. Other - timely decisions that must be made prior to AGM
2. New Business:
 - a. Roles and Responsibilities during AGM
 - i. Time keeper; Chat moderators; vote scrutineers; camera zoomer, etc.
 - b. 2020-21 Board size
 - c. Electronic set up and run through for AGM – Test.

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Attendance

| Directors | Director | Executive Role | In Attendance |
|---------------------------|--------------------------|-----------------------|----------------------|
| 1. David Mazzucchi | Snow School & Ski Shop | Chair | |
| 2. Eric Sprenger | Tech Support | Treasurer | |
| 3. Erin Pickering | RV Park | Secretary | |
| 4. Darryn McConkey | Grant Applications | Vice Chair | online |
| 5. Greg Muirhead | Patrol | | |
| 6. Dean Hunchuk | Buildings & Construction | | |

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|----------------------|----------------------------------|--|--------|
| 7. Kathryn Wykes | Operations- Groomers | | |
| 8. Ken Griffith | Human Resources | | late |
| 9. Mike Green | Operations- Road/Generators/ Bus | | |
| 10. Dave Steele | Operations- Lifts | | |
| 11. Rob Burgess | Hospitality | | |
| 12. Sarah Poole | Occupational Health and Safety | | |
| 13. Matiss Valdmanis | Special Events | | online |
| 14. Alec McBeath | Administration | | |
| 15. Vacant | Promotions | | |

1. Continuing Business
 - a. Hospitality update – Café & Accommodations

Rob BW:

- Hired June Hale as manager of Ticket booth. 4 returning staff from last year, Leia will be working at training weekend online.
- Megan Booth hired as Accommodations manager, and already working hard. 2 caretakers confirmed for this year; we will hire more if needed.
- Accommodation cancellation policy has been drafted and final update will be posted with accommodations opening.
- Accommodations booking will open as of November 16th

Motion: To increase the accomodation prices as follows:

Lower Kapitany Suite \$400

Cypress & Blueberry \$350

2nd floor day lodge \$300

M: Rob BW S: Darryn Mc, Motion: PASSED; 2 opposed.

- Mount Cain has updated the website to utilized the online booking system – Check Front – Mt. Cain was able to take advantage of a tourism grant for this upgrade and Thank you to Sean Carigan for helping with this. This is not yet live to the public.
- Café: Jamie Turko will continue to contract the café and he is working with Rob to ensure ready to go safely. Café will serve meals TO GO.
- Thank you to Alec McBeath for his work on creating an outdoor beer garden within our liquor license.
- Memberships: improved tracking process created. Membership must be purchased before a lift ticket or accomodation, and members will quote their membership number for all further purchases. This allows for contact tracing

Motion: Anyone staying in accomodation or purchases a lift ticket must first be a member of MCAPS.

M: David Mazzucchi; S: Dean Hunchuk Motion: PASSED ,1 opposed.

b. Grants –Darryn McConkey

CERIP Grant and application update requires a change in our 5-year plan to include our re-prioritize of a new lodge, because it includes many of our other priorities.

Motion: Accept the revised 5-plan that identifies a new lodge as a priority project.

M: Darryn McConkey; S: Erin Pickering Motion: PASSED.

Motion: To move forward using ICET restart grant: staff accommodation furniture, signage and plexiglass

M: David Mazzucchi; S: Dean Hunchuk, Motion: PASSED

c. Occupational Health and Safety Forms:

- Sarah is grateful for those who have accessed and updated the necessary forms & spreadsheets.
- Directors are reminded they must fill out the forms for any area of the mountain that has staff – THIS MUST BE COMPLETED BEFORE OPENING
– Cleaning protocols need to be very clear for staff to be able to use and follow.
- Directors and Managers must work together to engage their staff members in this documentation and participating in the H&S process.

2. New Business

a. Roles and Responsibilities during AGM

- i. Speaking Order – Rob; Time keeper Erin; Chat/Q&A moderator - Eric; Camera person – Dean.
- ii. Voting will be done through a poll function on zoom.
- iii. Eric will provide overview of how our meeting will work.

b. 2020-21 Board Size discussion:

- i. Due to changes in the role of promotions to include social media we would like to rename this role Communications.
- ii. A desire for a more equitable sharing of roles and portfolios. < this can be a discussion for after the new board is elected.>

Meeting Adjourned 3:57pm

Motion: PASSED.

