



**Mount Cain Alpine Park Society
August 31st 2021 Board Meeting Agenda
2021-22 Season**

The Mount Cain Alpine Society acknowledges that Mount Cain is located on the territory of the 'Namgis First Nation. Our meeting is taking place virtually on Vancouver Island the territory of many indigenous groups, we are grateful to the opportunity to live, work and play on these great lands and acknowledge all First Nations, Metis, and Inuit people who have and do call this place home.

Call to Order: 7:00pm

Meeting chaired by David Mazzucchi online

<https://us02web.zoom.us/j/85192873775>

Adoption of the June 1st Planning Minutes

M:David Mazzucchi S: Matiss V Motion: CARRIED

Additions to and Adoption of the August 31st Agenda

M:Erin Pickering S:Jen Lash Motion: CARRIED

Agenda:

1. Unfinished Business from June 1st
2. Subcommittee Updates
3. Directors reports

Attendance

Name	Director	Executive Role	In Attendance
David Mazzucchi	Snow School & Ski Shop	Chair	
Eric Sprenger	Tech Support	Treasurer	
Erin Pickering	RV Park	Secretary	
Greg Muirhead	Patrol	Vice Chair	
Darryn McConkey	Grant Applications		
Dean Hunchuk	Buildings & Construction		
Kathryn Wykes	Operations- Groomers		No
Ken Griffith	Human Resources		No

Mike Green	Operations- Road/Generators/ Bus		
Dave Steele	Operations- Lifts		No
Rob Burgess Webb	Hospitality (Interim)		No
Pete Davidson	Occupational Health and Safety		No
Matiss Valdmanis	Special Events		
Alec McBeath	Administration		
Jen Lash	Communications		

1. **Subcommittee Reports/Updates**

a. **New Lodge Building Committee Chair: Dean Hunchuk**

- Prebuilding work continues with the architects.
- Construction will begin on new sewer requirement soon.

b. **Donations/Volunteer Committee: Chair Darryn/Jen**

- To determine a standard levels of volunteer engagement/ appreciations.
- To ensure that major contributors are being recognized appropriately
- A list of donors/sponsors needs to be reviewed, maintained and updated to remain current and reflective of level of donation.

2. Parking Lot/Camping Sub Committee: **Chair Kathryn W** – see appendix A.

3. Trailer Park Sub Committee: Erin Pickering -

- This committee is on hold and will resume in the winter. Some information/guidance is required and is being sought.

4. **Unfinished Business:**

a. **Decision regarding Summer Operations Directorship for next year.**

- An incremental step leading to multiple season operation.
- **Greg will work on an outline and has volunteered to be summer director on a trial basis next summer.**
- Clear expectations for Summer director role need to be outlined.
- This is not an enforcement/caretaking role.
- Feasibility study suggested a paid position for summer management – not a volunteer role.
- **ACTION ITEM: Determine and outline summer director role and responsibilities; need for DOD inclusion – discussion at October Board meeting.**

b. “Friends of Mount Cain” marketing /Sponsorship priority. Signage & thank you.

- *In progress through the Donation Committee*

c. *Lease Area Agreement Update (Darryn, Dave S, Mike) - not discussed at this meeting*

5. Directors Reports

Director of Ski Shop/school & Chairperson – David Mazzucchi

Covid-19 – Things to ponder for the 2021-22 season:

- work party still planned for Cain the 18/19th weekend? - this will be the first work weekend and more will likely occur throughout the fall.
- There are still restrictions for inside events (50% seating capacity) and outside events (assigned chairs for all). Details are here:
<https://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/covid-19/covid-19-pho-order-gatherings-events.pdf>
- I suggest that we postpone the AGM until November (like last year) when we should have a better idea of what the Covid-19 situation is and hopefully have some guidance from CWSAA.

Motion: To Move the 2021-22 AGM to Saturday October 30th 12:00- 2pm online.

M: David Mazzucchi S: Jen Lash MOTION: CARRIED

- Accommodation reservations will be available to the public November 8th 2021. 6:00pm
- Health and Safety ponderings:
 - Vaccine passports for entering all Mt Cain buildings? And Enforcement.
 - Should all staff working in or staying in MCAPS buildings be vaccinated?
 - No unvaccinated people in shared accommodation, including children?
 - Same sleeping arrangements as last season or do we return Kapitany Hostel to the rental pool?

The Board will continue to monitor the health regulations and make decisions on the above questions closer to the season opening.

Accommodations Question:

- **Action Item for Pre AGM meeting. Should we continue with the minimum 3-night (Sat, Sun, Mon) booking policy to promote Magic Mondays?**

Out of season activities at Mount Cain – concerns of fire hazard.

- The board does not allow unauthorized parties to occur on the mountain/ in the parking lot during the dry summer months.
Letter to the July 2021 Party Organizers to be written by David and Jen

Other Items:

- Inquiries by a massage therapist and an acupuncturist wanting to rent space or set up a wall tent at the ski hill. Yes/**No**.
- Zeballos and Kyuquot school groups would like priority booking for a couple of nights each if possible - anywhere from December to February. - **must be booked for the whole weekend.**

Director Positions up for renewal at the 2021 AGM – Two-year term

	Position	Held By	Will run for re-election
1	Human Resources	Ken Griffith	No
2	Snow School & Ski Shop	David Mazzucchi	Yes
3	Ski Patrol	Greg Muirhead	Yes
4	Operations: Snow Machines	Kathryn Wykes	Yes
5	Events	Matiss Valdmanis	Yes
6	RV Park	Erin Pickering	Yes
7	Operations: Lifts	Dave Steele	
8	Hospitality	Rob Burgess (interim for Jared Shaw)	1-year remaining

Executive Positions – One year term

	Position	Held By	Will run for re-election
1	Chair	David Mazzucchi	No
2	Vice Chair	Greg Muirhead	No
3	Secretary	Erin Pickering	Unsure... no??
4	Treasurer	Eric Sprenger	Yes

Director of Technology & Treasurer – Eric Sprenger

- Online pass sales update for 2021-22 season – In progress. Working with Hospitality and Ticket Booth – this will not interfere with purchasing a pass on the hill.

Director of Operations: Roads – Mike Green

Generators

- Some minor maintenance required on large generator

Equipment

- Maintenance on D8 scheduled for this fall.

Roads

- Grading late spring

- No significant road work has been completed. Unfortunately, fire danger class has been high to extreme most of the summer leaving us little opportunity for works and combine resources with forestry related projects.
- Highway end approach to 8.5 km bridge has been widened.
- 4x4 access to L3 and water issue above upper tower one scheduled for this fall.
- Parking lot realignment scheduled for this fall.

Discussion:

- Old Bus Discussion: not working; cannot stay where it is indefinitely, has not been much interest in this bus;
- **Action: Mike will send details to Erin for Facebook Marketplace ad. If not sold by Beginning of season it will be sent for scrap.**
- **Motion: To Sell the Small Bus**
M: Eric Sprenger; S: Alec McBeath Motion: CARRIED

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Director of Communications – Jen Lash

- **Reciprocal Agreements - to be determined at a later date; waiting for direction from industry**

Director of Events – Matiss Valdmanis

- Corporate Sponsorship Update – Poster 2021-22
- Posters will be provided to all sponsors
- **Action: Directors are to put 3 or more in their communities where possible.**
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- Events update – pre agm. - No update at this time.
- IE: Back country fest educational portion.

Director of Building, Construction, & Maintenance – Dean Hunchuk

- New Lodge final architect drawings are currently being engineered with Home Structural Inc. Vertical “load” dimensions and systems is complete. Next stage is “lateral” (wall) systems to be completed. On track to get foundation dug and poured this year before the snow flies.
- New sewer system and old system upgrades (drawings) have been filed with Island Health. Construction to begin by Mid-September (need to confirm)? Completed before snow flies this year.
- FSR electrician (Tex-Electric) has begun inspection of electrical wiring and installations for all buildings for the upcoming year. Also, **Friends of Cain mention – Strathcona Electrical - Jen to add to list for donors.**

- Jean-Luc has been busy upgrading his (and Salley's) accommodations (remove travel trailer under roof and finish off room) and will be completed for this upcoming season.
- Old Lodge roof repairs (metal roofing screws and tar) to be purchased for work party Sept. 18th & 19th. Arranging for manlift to be brought up by RockPro for that weekend.
- Generator room fire proofing (concrete board) to be purchased for work party Sept. 18th & 19th.
- New weatherproof room for VFD at L1 to be constructed (possible project). Materials also to be purchased for work party Sept 18th & 19th.
- Painting of Coyne building to proceed on October 2nd & 3rd.
- Heating solution for L4 (generator and electric heater) will need to be bought for this season.

Next MCAPS Board meeting:

October 4 2021 - 7pm

October 25 2021 - 7pm

AGM October 30 - 12:-2pm

Appendix A: Camping Subcommittee Minutes June 8th

Agenda:

Established camping by donation for 21/22 season, therefore

~suggested price - was decided not to "suggest" a price

~weekend, season rates – no

~method of indicating donation has been made - on the website, good way to donate, but there is no way of knowing if someone has donated; donations through Ski Shop worked well, good to continue; discouraged to donate through Cafe.

~where donations will be accepted - continue on the website; Also, Dave M. to look into getting a mail slot in the door of the Ticket Booth or a contribution box made. Possibly have envelopes available.

~Discussion with RDMW regarding camping; Dave M- Greg Fletcher RDMW supports charging for camping and MCAPS could have all the proceeds, but only for winter camping. Designated Parking; campers, day users, overnight parking - discourage trailers via website; campers & overnight vehicles take uphill side first, recommend having a generator area farthest from the lodge area, campers take up one space, tents off the parking lot area completely, definitely need to have a day use parking area near the lodge, stacked staff parking worked well and should continue this season if necessary.

Parking Host/Attendant; hiring, duties, schedule - offer it to someone interested first, in exchange for a lift ticket or a paid position?; If no one, then include in duties for lift staff - have discussion with Sebastian as to feasibility of this. Hi Vis or Uniform a must. Duties and times to be determined later.

DOD's Role; in addition to regular responsibilities - DOD has always managed the parking lot. Would support Parking Attendant, with enforcement if needed, and encourage neighbourly sharing of parking area with patrons. Midweek Campers; location, grader concerns - Discourage midweek camping on website; but uphill parking first for grader access, and possibly moving

their vehicles. Utilize Marty and Conner to help out Campbell. Utilize Cabin Owners if up as well. Camping Policy for Users; ~generator use - prefer in designated area; off at 10pm.

~quiet time - 11 pm

~tent/awning space not taking up additional parking spots- tents and awnings cannot take up multiple parking spots. Tents can be set up off the parking area.

~garbage - pack in and pack out including compost.

~grey water - educate about containment.

~dogs - same as always.

~fires - no taking of MCAPS wood.

~others - post season clean up, possible need to hire someone.